

GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED

DETAILED TENDER NOTICE

SARPANCH GRAMPANCHAYAT ASHTA H.NA. TAL ASHTI DIST BEED

NOTICE INVITING TENDER No. ASHTA H. NA /SUPPLY/2018-19

SARPANCH GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED invites online percentage rate B-1 agreement ,E- tender from contractors registered in appropriate class **OPEN work** category with Zilla Parishad, Table showing details of work (tb-1)

SR NO	NAME OF WORK	AMOUNT PUT TO TENDER INR DOWN LOADING	COST OF TENDER DOCUMENTS INR NON REFUNDEBLE	EMD (1% OF THE AMOUNT PUT TO TENDER INR	CLASS OF CONTRACTOR	TIME LIMIT TO COMPLETE WORK
1	Providing 1 KW OFFGRID SOLAR LIGHT SYSTEM TO GP ASHTA (H.NA.) TAL ASHTI DIST BEED)	AS PER REQUIRED	200	5000	AUTHORIZED DEALER	1 months

- Separate e-tenders are invited by the **SARPANCH. GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** for the

works mentioned in the list attached herewith through electronic tendering (e-Tendering) from. (SUPPLY categories) eligible and resourceful (categorized contractors, having sufficient credential and financial capability for execution of works of similar nature(*strike out which is not necessary before publishing)

- General Guidance for e-Tendering

Instructions / Guidelines for tenderer for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.& Also available on "<http://mahatenders.gov.in>"

- **Registration of Contractors**

Any contractor willing to take part in the process of e-Tendering of in state of MAHARASHTRA in appropriate class & categories & for the Government e-Procurement System, through logging on to "<http://mahatenders.gov.in> (the web portal of the GOVT. OF MAHARASHTRA). The contractor is to click on the link for e-Tendering site as given on that web portal.

- **Digital Signature Certificate (DSC)**

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission, of tenders, from the approved service provider of the National Informatics Centre (NIC), on payment of requisite amount. Details are available at the website stated DSC is given as a USB e-Token.

- **Collection of Tender Documents**

The contractor can search and download NIT and tender documents electronically from computer once he logs on to the website mentioned using the Digital Signature Certificate. This is the only mode of collection of tender documents.

- Participation in more than one work Normally, any contractor can collect and submit tenders for maximum of work in any particular NIT, depending on his credential and financial capability.

Submission of Tenders

- General process of submission

Tenders are to be submitted online through the website stated in two folders, at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time.

Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

- Technical Proposal

The Technical Proposal should contain scanned copies of the following in further two covers (folders).

a. **Statutory cover containing,**

i. **Tender Fee & Earnest money is Deposited or can be paid through RTGS/ NEFT in the account SARPANCH.GRAMPANCHAYAT ASHTA H.NA. TAL ASHTI DIST BEED at Branch ASHTI, A/C No. IFSC Code, MCER code, Branch code isand scanned copy of challan /counter file of receipt or submission report is to be submitted along with the Technical Documents.**

II. Bid shall be treated as “Invalid” if the amount of tender fee and Earnest Money is not found correct as per the reconciliation with bank account of CA & FO Zilla Parishad BEED

Note:- Tenders will be summarily rejected if any item in the statutory cover is missing.

b. **Statutory cover containing,**

I. SHOP ACT/TRADER/MANUFACTURE CERTIFICATE

II. INCOME TAX PAN valid up to the date of opening of the tenders. Application for such clearance addressed to the competent authority may also be considered.

IV. GST.

V. Registered Deed for Partnership Firm / Joint Ventures.IA

VI. Audited Balance Sheet of last three financial years, with Auditors Certificate regarding annual turnover from contracting business in each year as well as a summary statement to be prepared by the Auditor stating average turnover of the last three years (Year just preceding the current financial year will be considered as Year-1).

VII. Completion Certificate [to be substantiated by Payment Certificate(s),if specifically asked by the Authority] as stated in for one single work of similar nature worth at least 50% of the amount put to tender for the work(s) the contractor intends to participate.

VIII. A self prepared exhaustive statement showing number and value of works presently under execution by the tenderer under the Govt & Semi Govt organization hereunder. Such statement should contain (a) Name of work, (b) Name of organization , (c) Amount put to tender, (d) Date of commencement and completion as per work order, (e) Physical progress in percentage as on date, and (f) Payment received so far.

:- CORRECTNESS COMPLETNSS AFFIDAVIT.AS PER GR DATED 28/11/18

:- DECLARATION OF CONTRACTOR

Note- Purches Order Will Be Given After Approving The Sample By The Grampanchayat Body.

Imp-Right To Accept Or Reject Without Any Resion Is Resved.

IX. Contractor shall take out necessary Insurance Policy / *Contractor relating* Policies (viz.

Contractor's All Risks Insurance Policy, Erection .All Risks *to Insurance of* Insurance Policy etc. as decided by the Directorate of Insurance) so as *Contract works* to provide adequate insurance cover for execution of the awarded contract work for total contract value and complete contract period compulsorily from the "Directorate of Insurance, Maharashtra State, Mumbai" only. Its postal address for correspondence is " 264, MHADA, First Floor, Opp. Kalanagar, Bandra (E), Mumbai-400 051". (Telephone Nos 26590403 / 26590680 and Fax Nos 26592461 / 26590403).. Similarly all workmen's appointed to complete the contract work are required to insure under workmen's compensation Insurance Policy Insurance Policy/ policies taken out from any other company will not be accepted. If any Contractor has effected Insurance with any Insurance Company, the same will not be accepted and the amount of premium calculated by the Government Insurance Fund will be recovered directly from the amount payable to the Contractor for the executed contract work and paid to the Directorate of Insurance Fund, Maharashtra State, Mumbai. The Director of Insurance reserves the right to distribute the risks of insurance among the other insurers.

X. Declaration by the tenderer to the effect that he/she/they does not/do not have any common interest either as a partner of any Partnership Firm / Joint Venture as a Proprietor/Owner of any other Firm in the tender for work(s) he/she/they wants/want to participate. If it is detected that any contractor is participating in any serial of work under dual identity, tender proposals for all such firms having common interest of that contractor for that work will be rejected. Failure of submission of any one of the abovementioned documents will render the tender liable to Summary rejection.

• **Financial Proposal**

The financial proposal should contain the following documents in one cover (folder), i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (percentage above or below) online through computer in the space marked for quoting rate in the BOQ, Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor.

• **Eligibility Criteria**

Financial proposal of any contractor will come under the purview of consideration only if both the criteria mentioned below are fulfilled.

- i. Production of Completion Certificate in prescribed Performa with supporting documents for single work of similar nature executed within last 5 (Five) years (to be determined from the actual year of completion, considering current financial year as Year-1). Amount put to tender in such Completion Certificate should be at least 50% of the amount of tender of work in which the contractor intends to participate.
- ii. Average turnover from contracting business during last 3 (Three) years (to be certified by the Auditor on the basis of annual audited balance sheet) should be at least 50% of the amount of tender of works in which the contractor intends to participate.

• **Completion Certificate**

- i. Completion Certificate should contain (a) Name of work, (b) Name of client, (c) Amount put to tender, (d) Schedule month and year of commencement and completion as per work order, and (e) Actual month and year of completion & (f) execution of quantities specified
- ii. Such Certificates are to be countersigned by the concerned Executive Engineers of the organization, if these are issued by some other Authorities.
- iii. Completion Certificate of work executed in other Departments of Central Government Departments /State Government or semi Govt. organizations, / Zilla Parishad,. may also be considered. Such

Completion Certificate other than those stated are to be counter- signed by the Executive Engineer / Deputy Engineer / Sectional Engineer of the respective State / Central Government Departments by any Engineer Officer of equivalent rank, if those are issued by some other Authorities.

- **Particular requirement for similar nature of work**

Works of similar nature, apart from having tender value of at least 50% of the amount put to tender for each of the serial of works in the instant NIT, should further have the following physical execution of quantities stipulated against each work as illustrated below. Table showing details of eligible criteria for contractor as experience(tb-2)

Note:-Certificates of such execution are to be obtained from the Engineer-in-charge / other competent Authorities and are to be supported by work order and Bill of Quantities (Schedule).

- **Eligibility criteria for participating in more than one tender**

- Separate Completion Certificate of fully physically completed works is to be provided for separate work.
- Average turnover from contracting business during last 3 (Three) years (to be certified by the Auditor on the basis of annual audited balance sheet) should be 50% of aggregate cost of the amount of tender of works in which the contractor intends to participate.

- **Penalty for suppression / distortion of facts**

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the zilla parishad /Department may take appropriate legal action against such defaulting tenderer.

- **Taxes & duties to be borne by the Contractor**

Income tax, GST, Royalty, Workers' Welfare Cess and all other statutory levy / cess /octroi will have to be borne by the contractor and the rate should be quoted accordingly after consideration of all these changes.

IMP – GST DEDUCTION WILL BE AS PER UPDATED GR.

- **Site inspection before submission of tender**

Before submitting any tender, the intending tenderer should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect and no claim whatsoever will be entertained on these account afterwards. Tenderer may contact the office of the Executive Engineer concerned with the works between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders.

Description of work Physical qty /type requirement

- **Conditional and incomplete tender**

Conditional and incomplete tenders are liable to summary rejection.

- **Opening and evaluation of tender**

- **Opening of Technical Proposal**

- Technical proposals will be opened by the committee members as per govt resolution and/or his authorized representatives electronically from the website stated , using their Digital Signature Certificate.

- ii. Intending tenderer may remain present if they so desire.
- iii. Cover (Folder) for Statutory Documents should be opened first and if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- iv. Decrypted (transformed into readable formats) documents of the Non-statutory Cover will be downloaded, and handed over to the Tender Evaluation Committee.

• **Tender Evaluation Committee (TEC)**

Committees already constituted for issuance of tender papers. vide Govt .Resolution No. misc/2010/275/CR/PARA-7 /11 dated 19-10-2011 will continue to function as Tender Evaluation Committee (TEC), for evaluation of Technical Bid Proposals of the tenderer.

• **Bid opener selection (Tb-3)**

- Uploading of summary list of technically qualified tenderer (1st round)
- i. Pursuant to scrutiny and decision of the Technical Evaluation Committee (TEC), the summary list of eligible tenderer and the serial number of work(s) for which their Financial Proposals will be considered will be uploaded in the web portals.

Bid open authorities

Name/Designation Email ID

BO1*	SARPANCH	
BO2*	GRAMSEVAK	
BO3		
Bo4		
Bo5		

Bo1 Or Bo2 & any one from bo3,bo4,bo5 for z.p. level tenders as per G R dated19-10-2011

- ii. While evaluation, the Committee may summon off the tenderer and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

• **Provision for appeal and its disposal**

- i. Intending tenderer not satisfied with the decision of the Tender Evaluation Committee (TEC) may prefer an appeal to the **SARPANCH.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** in writing (through facsimile / e-mail or speed post) within

24 hour's after the date of uploading of the summary list of the successful tenderer. Copy of such appeal should also be sent to **GRAMSEVAK.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED**

- ii. The Appellate Authority, **SARPANCH.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** will dispose such appeals by hearing the aggrieved tenderer as well as consulting the Tender Evaluation Committee within next working days and the tenderer will be communicated accordingly.

• **Final publication of summary list of technically qualified tenderer**

In case, the Appellate Authority asks the Tender Inviting Authority to consider tender of any of the aggrieved tenderer, who may have preferred appeal, the process of uploading of qualified tenderer will be re-done, through issuing necessary corrigendum. Date of opening of financial bid is to be intimated in the final summary list.

- **Opening and evaluation of Financial Proposal**

- i. Financial proposals of the tenderer declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal stated. on the prescribed date, normally after 24 hours of date of publication of final summary list of the tenderer, by the **SARPANCH.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED**
- ii. The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.
- iii. After evaluation of Financial Proposal, by the **SARPANCH.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** after having necessary comments and test check to the comparative statement by the **SARPANCH.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** may upload the final summary result containing inter-alia, name of contractors and the rates quoted by them against each work provided he is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.
- iv. After holding such bids, final summary result would have to be uploaded in the web portal, ASHTA H. NA through corrigendum.
- v. The Tender Accepting Authority may ask any tenderer to submit analysis to justify the rate quoted by that tenderer.

- **Acceptance of Tender**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority/ **SARPANCH.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one tenderer.

- **Payment of additional Earnest Money/Security deposit on acceptance of tender**

The tenderer, whose tender is approved for acceptance, shall within 10 days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Executive Engineer Z .P. M I Dn. NASHIK in quadruplicate copies of bond paper of necessary values prescribed in finance rules/resolutions of Govt. Of Maharashtra in force the successful tenderer shall have to pay 50% security deposit in form of demand draft of Nationalized bank in favor of **SARPANCH.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** payable at NASHIK enclosed form and complete the contract document, failing which his earnest money will be forfeited to **GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** the balance 4% security deposit will be recover from 1st RA Bill .

- **Return of Earnest Money of the unsuccessful tenderer(s)**

For return of the Earnest Money of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to the Executive Engineer concerned with the work, giving the reference to the work, NIT No., date of tender, amount and mode of Earnest Money deposited - all in a complete form. The Earnest Money of all tenderer other than the lowest tenderer in each case may be refunded, after acceptance of the rate in comparative statement, as early as possible.

- **Payment**

The payment of RA as well as final bill for any work will be made according to the availability of fund and no claim to delay in payment will be entertained.

- **Supply of Materials**

All materials required for the works are to be supplied by the agency at his own cost.

- **Table of Schedule of Dates (tb-4)**

Note: Days mean working days excluding Saturdays, Sundays and Government Holidays.

Date of openings of technical /financial bids are probable if change occurs the corrigendum will published accordingly

- The complete bidding process will be **online (e-tendering)** . The guidelines to download the tender document and online submission of bids and procedure of tender opening can be downloaded from website "<http://mahatenders.gov.in>" as per schedule of dates (tb-4,2&3)given below . Contractor should submit Original physical form demand draft for downloading tender documents ,DD should be drawn in favor of " **SARPANCH.GRAMPANCHAYAT. ASHTA H.NA. TAL ASHTI DIST BEED** payable at **NASHIK** (should submitted as given above schedule.(tb-3 ,5)) offline manually to the office of under signed

- **Bank challan submitted shall be the same as scanned copy submitted along the bid.**

- Technical Bids will be opened online as per scheduled date (tb-4,4) from website

"<http://mahatenders.gov.in>" in the office of the **SARPANCH.GRAMPANCHAYATASHTA H.NA. TAL ASHTI DIST BEED** . Financial Bids will be opened online on as per scheduled date (tb-4,8) from website

"<http://mahatenders.gov.in>" in the office of **SARPANCH.GRAMPANCHAYATASHTA H.NA. TAL ASHTI DIST BEED**

- Time and Date of opening of financial bids will be informed by email to responsive bidder. if change occurs

- Time allowed for completion of each work is **6 months** and defect liability period **12 months** form the date of completion of work.

- The tender submitted by the tenderer shall remain valid for a period of **120 days** from the date opening of tenders. Also see Para 2 of General Rules etc. of the contract form.

- The amount of earnest money will be forfeited in case of successful contractor does not pay the amount of initial security deposit within the time specified as stipulated by the Executive Engineer and complete the contract documents. In all other cases earnest money will be refundable

- Examination of drawing and site conditions - The tenderer shall in his own interest carefully examine the drawing conditions of contract specifications etc. He shall also inspect the site and shall acquaint himself about the climate, physical and all other conditions prevailing at site, the nature, magnitude, special features practically of the works all existing and required means of communications and access to site stores and godowns etc. He shall obtain all necessary information as to the risks, contingencies and other circumstances which may effect and influence the tender. No claims on any of the above or any other factors will be entertained by the Govt should there be any discrepancy doubt or obscurity as to the meaning of any of the tender documents or as to the instructions to be observed by him He shall set forth in writing such discrepancy or doubt or obscurity and submit the same to the Executive Engineer.

Any Corrigendum if required will be published only on <http://mahatenders.gov.in>

Right to reject or cancel any or all the tenders without assigning any reason there of whatever may be is reserved by the competent authority.

Activity Date TIME

Sr No	Particulars	Dates of Bid Submission Start and End	Times of Bid Submission Start and End
1	Date of uploading of NIT and Tender Documents (online)	02.02.2019	10.00
2	Release of tender document &NIT (online)	02.02.2019	10.00
3	Last date of Down loading of Tender Documents & NIT	06.02.2019	17.00
4	Last date of submission of Technical & Financial Proposals (online)	06.02.2019	17.00
5	Date of opening of Technical Bid (online)	07.02.2019	17.00
6	Date of uploading of list of Technically qualified Bidders (online)	07.02.2019	17.00
7	Date of opening of Financial Bid (online)	07.02.2019	17.00
8	Date of uploading of list of Financial qualified Bidders (online)	07.02.2019	17.00
9	Date of uploading of list of bidders along with the final rates (online), after negotiation, if necessary (offline).	07.02.2019	17.00

GRAMSEVAK
ASHTA H.NA

SARPANCH
ASHTA H. NA