

Invitation for  
Request for Empanelment (RfP)  
for  
Supply of Electric Two-Wheeler Vehicles

**RFE Ref No:**

**CESL/06/2022-23/EV/E2W/RFE/PAN  
INDIA/222305001**

**Issued by**

**CONVERGENCE ENERGY SERVICES LIMITED  
(100% Subsidiary of EESL)  
(Scope Complex, Lodhi Rd, New Delhi, Delhi  
110003)**

**25<sup>th</sup> MAY 2022**



Signature :-  
Subject : CN=DIVYANG SURI, ST=DELHI, O=ENERGY EFFICIENCY SERVICES LIMITED, C=IN  
User ID : divyang.suri  
Serial No : 131B466

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## **BID DATA SHEET**

Bidding Document Cost	INR 25000/- (Twenty-Five Thousand Only) non-refundable and non-adjustable
Project Summary	OEM Empanelment for Supply of Electric Two-Wheeler Vehicles <b>RFE Ref No:</b> CESL/06/2022-23/EV/E2W/RFE/PAN INDIA/222305001 Date: 25.05.2022
Earnest Money Deposit (EMD)	INR 3,34,000/- (EMD to be valid up to 225 days from the date of techno-commercial bid opening).
Document Sale Date & Timing, i.e., Last date & time for downloading RFE from website	From 25-05-2022 to 14-06-2022 (up to 1400 hours IST)
Pre-Bid Meeting	03-06-2022 at 1100 hrs. IST  Pre-Bid Meeting shall be conducted ONLINE through Microsoft Teams  Meeting Link: <a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzlmNTQ2YmEtNTY4Yy00NzkyLTljYWQtZmZiZTczMDBjZTJh%40thread.v2/0?context=%7b%22Tid%22%3a%224a993be3-3ce0-49c4-96e9-23324992b1dd%22%2c%22Oid%22%3a%227ecf29f4-7b77-493f-84ce-88af00708298%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzlmNTQ2YmEtNTY4Yy00NzkyLTljYWQtZmZiZTczMDBjZTJh%40thread.v2/0?context=%7b%22Tid%22%3a%224a993be3-3ce0-49c4-96e9-23324992b1dd%22%2c%22Oid%22%3a%227ecf29f4-7b77-493f-84ce-88af00708298%22%7d</a>  <b>Note:</b> <ul style="list-style-type: none"> <li>• <b><i>Bidder shall ensure at their end that the device from which bidder is attending the online meeting is configured appropriately (if required).</i></b></li> <li>• <b><i>CESL shall not be responsible for any issue arising on this context.</i></b></li> <li>• <b><i>All the queries shall be sent well in advance as mentioned in Annexure-1.</i></b></li> </ul>
Online Bid Submission Period	From 25-05-2022 to 14-06-2022 (up to 1430 hours IST)
Techno-commercial E-bid Opening date of Opening	14-06-2022, 1500 Hrs IST
Place of Opening	CESL Office, Core-3 2 <sup>nd</sup> Floor, Scope Complex, Lodhi Road, New Delhi-110003
Bid to be Addressed to	Mr. Ashim Bhattacharya, CGM (SCM) Convergence Energy Services Limited Core-3, 2nd Floor, SCOPE Complex, Lodhi Road, New Delhi-110003
Email	Contact Person(s) for Tender-related Queries (Contracts Dept)  Mr. Deepak Mittal, AM (SCM) Mr. Divyang Suri, Engineer (SCM)

Signature :-  
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User ID : divyang.suri  
Serial No : 1318466

	<a href="mailto:dmittal@eesl.co.in">dmittal@eesl.co.in</a> ; <a href="mailto:u_dsuri@eesl.co.in">u_dsuri@eesl.co.in</a> ; Contact Person(s) for Technical Queries <i>(copy of the query to be marked to Contracts Dept. as well)</i>  Ms. Poonam Pande, Deputy Head International Ms. Disha Khosla, International Department Ms. Kavita Tiwari, International Department <a href="mailto:ppande@eesl.co.in">ppande@eesl.co.in</a> , <a href="mailto:u_dkhosla@eesl.co.in">u_dkhosla@eesl.co.in</a> , <a href="mailto:u_kavita1@eesl.co.in">u_kavita1@eesl.co.in</a>
Website	<a href="https://cesl.eproc.in">https://cesl.eproc.in</a>

All the bids must be accompanied by Bid Document Fee and EMD, as mentioned above. **Bids not accompanying the Bid Document Fee and EMD, or those accompanied by these instruments of inadequate value, shall not be entertained and in such cases, the bids shall not be opened.**

The Bid Document Fee and EMD must reach the following address in a sealed envelope super scribed “EMD and Bidding Document Fee for. CESL/06/2022-23/EV/E2W/RFE/PAN INDIA/222305001 Date: 25.05.2022” before the submission date & time mentioned above.

Mr. Ashim Bhattacharya, CGM (SCM)  
 Convergence Energy Services Limited  
 Core-3, 2<sup>nd</sup> Floor,  
 SCOPE Complex,  
 Lodhi Road, New Delhi-110003

The subject procurement will be done through e-tendering. The NIT is available on the website <https://cesl.eproc.in> or could be viewed after following the link of ‘e-Tendering’ on CESL’s website’s Home Page, i.e., <http://www.convergence.co.in> from where the bidders registered with CESL (registration process is explained at the Home Page) will be able to download the Tender documents and submit their bids online. The Tender submission, tender closing and opening will be done electronically and online.

**NOTE: CESL has appointed M/s. C1 India Pvt. Ltd., NOIDA as implementation agency for carrying out e-Procurement. Also, as per IT ACT 2000, use of Digital Signature Certificate (DSC) is mandatory for participating in the E-tendering process. New bidders should register on the website <https://cesl.eproc.in> by payment of one-time registration fee of Rs. 5,000/- through DD in favour of “Convergence Energy Services Limited”.**

*Bidders are requested to visit “e-Tendering” section at CESL website, [www.convergence.co.in](http://www.convergence.co.in) for instructions and registration on E-tendering portal.*

**Steps for Registration on CESL’s E-Procurement Portal**

- (i) Open portal by entering URL <https://cesl.eproc.in> in internet explorer.
- (ii) Download and read ‘System Requirement Manual’ and Registration Manual from our e-tendering portal <https://cesl.eproc.in>
- (iii) Click on ‘Login/Sign Up’ link and then Registration link for new registration.
- (iv) Fill all mandatory fields and click on submit button.
- (v) Login with the user id and password you have created. You will be redirected to a page where you have to enter your challenge phrase which is received in your registered email id.
- (vi) Register your class-III Signing and Encryption Digital Signature Certificate (DSC).
- (vii) Fill all mandatory fields of Common Info form and upload scan copy of your DD (in favour of “Convergence Energy Services Limited”, Delhi) in PDF format of INR



5,000/- and click on save and send the original DD to CESL, Delhi office, Covering Letter on your letter head pad and print out of page regarding registration of approval (automatically generated on screen).

- (viii) Also read the instructions given under E-tendering link available at home page of CESL website [www.convergence.co.in](http://www.convergence.co.in)

**Note:** Online registration shall be done on e-tendering website, i.e., <https://cesl.eproc.in> & in general, activation of registration may take 24 hours subject to the submission of original DD. It is sole responsibility of the bidder to register in advance.

**A. Digital Signature Certificate:**

It is mandatory for all the bidders to have class-III Digital Signature Certificate (DSC) with signing and Encryption certificate (in the name of person who will sign the BID) from any of the licensed Certifying Agency (Bidders can see the list of licensed CAs from the link [www.cca.gov.in](http://www.cca.gov.in) ) to participate in e-tendering of CESL.

**B. CESL Global Support Telephones and e-mail id**

Contact Details: +91-124-4302033/36/37, +91-8826814007  
[ceslsupport@c1india.com](mailto:ceslsupport@c1india.com), [sandeep.bhandari@c1india.com](mailto:sandeep.bhandari@c1india.com)

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