

1.0 INR 5,000 DD as registration fee(if newly registered bidder) to be given along with the bid. The hardcopy of the same must reach the following address in a sealed envelope super scribed "Bid Security Declaration and Registration Fee for. **EoI Ref No:** CESL/06/2022-23/EV/FI/222309008 dated : 28.09.2022 before the submission date & time mentioned above.

Mr. Ashim Bhattacharya, CGM (SCM)
Convergence Energy Services Limited
Core-3, 2nd Floor,
SCOPE Complex,
Lodhi Road, New Delhi-110003

2.0 CESL reserves the right to cancel / withdraw the IFB without assigning any reason whatsoever and in such a case, no bidder / intending bidder shall have any claim arising out of such action.

3.0 The subject procurement will be done through e-tendering. The NIT is available on the website <https://cesl.eproc.in> or could be viewed after following the link of 'e-Tendering' on CESL's website's Home Page, i.e., <http://ceslindia.org> from where the bidders registered with CESL (registration process is explained at the Home Page) will be able to download the Tender documents and submit their bids online. The Tender submission, Tender closing and opening will be done electronically and online.

NOTE: CESL has appointed M/s. C1 India Pvt. Ltd., NOIDA as implementation agency for carrying out e-Procurement. Also, as per IT ACT 2000, use of Digital Signature Certificate (DSC) is mandatory for participating in the E-tendering process. New bidders should register on the website <https://cesl.eproc.in> by payment of one-time registration fee of Rs.5,000/- through DD in favour of "Convergence Energy Services Limited".

Bidders are requested to visit "e-Tendering" section at CESL website, www.ceslindia.org for instructions and registration on E-tendering portal.

Steps for Registration on CESL's E-Procurement Portal

- (i) Open portal by entering URL <https://cesl.eproc.in> in internet explorer.
- (ii) Download and read 'System Requirement Manual' and Registration Manual from our e-tendering portal <https://cesl.eproc.in>
- (iii) Click on 'Login/Sign Up' link and then Registration link for new registration.
- (iv) Fill all mandatory fields and click on submit button.
- (v) Login with the user id and password you have created. You will be redirected to a page where you have to enter your challenge phrase which is received in your registered email id.
- (vi) Register your class-III Signing and Encryption Digital Signature Certificate (DSC).
- (vii) Fill all mandatory fields of Common Info form and upload scan copy of your DD (in favour of "Convergence Energy Services Limited", Delhi) in PDF format of INR 5,000/- and click on save and send the original DD to CESL, Delhi office, Covering Letter on your letter head pad and print out of page regarding registration of approval (automatically generated on screen).
- (viii) Also read the instructions given under E-tendering link available at home page of CESL website www.ceslindia.org.



Note: Online registration shall be done on e-tendering website, i.e., <https://cesleproc.in> & in general, activation of registration may take 24 hours subject to the submission of original DD. It is sole responsibility of the bidder to register in advance.

A. Digital Signature Certificate:

It is mandatory for all the bidders to have class-III Digital Signature Certificate (DSC) with signing and Encryption certificate (in the name of person who will sign the BID) from any of the licensed Certifying Agency (Bidders can see the list of licensed CAs from the link www.cca.gov.in) to participate in e-tendering of CESL.

B. CESL Global Support Telephones and e-mail id

Contact Details: +91-124-4302033/36/37, +91-8826814007
ceslsupport@c1india.com, sandeep.bhandari@c1india.com



Signature :-
Subject : CN=MAHENDRA SINGH, ST=DELHI, OID.2.5.4.17=110003, OU=SUPPLY CHA
MANAGEMENT, O=ENERGY EFFICIENCY SERVICES LIMITED, C=IN
User ID : mahendra.singh
Serial No : 222309008

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