

5. **Age limits:** The age of the applicant as on 01st January of the year of advertisement would be in accordance to CERC (Appointment of Consultants) Regulations, 2010 and amendments thereafter.

6. **Duration of Contract:** The Staff Consultant shall now be engaged for the period of two years. However, the period of engagement may be extended, based on the satisfactory performance of the candidate, for the period upto one year on each occasion, whereas it is limited to total period of four years at the maximum. In deserving cases, an escalation up to 10% on the fee may be given with the approval of the Chairperson based on the performance during the preceding year.

7. **Payment Terms:-**

The consultant shall be paid lump sum monthly professional fees on completion of the month. TDS shall be deducted as per relevant rules.

TERMINATION OF AGREEMENT

With Notice

8.0 This agreement is liable to be terminated by either parties, by mutual consent, by giving one month notice in writing to the other or one month consolidated professional fees in lieu of such notice.

8.1 In case the Staff Consultant is unable to perform the assigned work or the work undertaken by them is not to the satisfaction of the Controlling Officer/Competent authority in CERC, the Staff Consultant shall be liable to be terminated after one month notice in writing.

Without Notice

8.2 In case the Staff Consultant, despite notice as in para 8 above, is unable to perform the given assignment to the satisfaction of the Controlling officer/Competent authority in CERC, consultant, shall be liable to be terminated in public interest, without any notice and without assigning any reason.

8.3 In case the Staff Consultant is absent from duty, for a period of more than 30 days, without prior intimation/prior sanction and is not covered under medical emergency consultant, shall be liable to be terminated, in public interest, without any notice and without assigning any reason

8.4 On pre-mature termination of the assignment, CERC shall pay the Staff Consultant, the profession fees for the work performed by him till the date of such termination, after deductions, if any.

9. Engagement under this assignment shall be on purely contract basis for a limited period only. Such engagement shall not vest any right what so ever to claim for regular appointment or continued contractual engagement in CERC.

10. Relaxation in essential qualifications/experience can be considered in deserving cases.

11. CERC reserves the right not to fill up all or any of the above positions, without assigning any reasons, what so ever.

12. CERC reserves the right either to increase or decrease the number of posts in any of the categories, at any given time, without assigning any reasons, what so ever.

13. Selection Process:

- (a) The selection process is through interaction. However, written examination shall be conducted, if required, based on the decision of the Consultancy Evaluation Committee (CEC).
- (b) Only candidates who strictly fulfil the eligibility criteria will be shortlisted and called for written examination and interaction;
- (c) Only the candidates who qualify in the written examination will be called for interaction;
- (d) The final selection of the candidates shall be based on the ranking/merit of combined score of the qualification, experience, performance in written examination and interaction.
- (e) Candidates called for interaction would be required to bring original documents relating to qualification, experience and salary slip for the past six months. These documents shall be examined before interaction with the selection committee.
- (f) In case of non-submission of the salary slip for the last six months of employment, the candidate will be considered for selection at the minimum range of the scale.
- (g) Candidates may apply for one or more posts as per their eligibility. However, no TA/DA shall be admissible for attending written examination and interaction for each advertised post at New Delhi.
- (h) The decision of CERC shall be final.

14. Interested and eligible candidates may kindly send their applications, in the prescribed format to the Assistant Secretary (P & A), Ground Floor, Chanderlok Building, 36, Janpath, New Delhi by **16th November, 2022 by 5.00 PM.**



(Rajiv Kumar)
Assistant Secretary (P&A)
Tel: 2335 3503

POST APPLIED FOR :

RESUME

I Personal Details

- 1. Name :
- 2. Gender :
- 3. Date of Birth :
- 4. Father's Name :
- 5. Marital Status :
- 6. Permanent Address :
- 7. Contact Address :
- 8. Tel No :

- Mobile No :
- E Mail Id :

- 9. Post applied for :
- 10. Last Pay drawn :

Recent
passport size
colour photo

II Academic / Professional Qualification (10th Standard onwards):

- a. 10th standard onwards. (Attach self attested copy of certificates)

| Course / Degree and no. of years | Institute/ University / College | Year of passing | Regular / Distance education | Marks* in % | Subjects specialized | Achievements, if any |
|----------------------------------|---------------------------------|-----------------|------------------------------|-------------|----------------------|----------------------|
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(Attach self attested copy of certificates)

*In case of CGPA, please provide the applicable conversation method.

III Experience

| Organisation / Institute / Office | Post held | Period | | No. of years and months | Description of duties | Remarks |
|--------------------------------------|-----------|--------|----|----------------------------|--------------------------|---------|
| | | From | To | | | |
| | | | | | | |

(Attach self-attested copies of experience certificates in chronological order . Enclose a separate sheet, duly authenticated by your signature, if space is insufficient)

IV Other Details : Additional information/ specific professional achievement/ contribution

V Please state why you want to take up this role and how you are suitable for the post in 100 words.

Date :

(Signature of the candidate)