

20. Representation in Tender in connection with tender submitted by Co- Operative Societies: -
The Chairman and the Secretary or three directors including either the Chairman or the Secretary shall execute and sign all deeds, documents, tender papers as per act of the Bye- laws of the Co- operative Societies, failing which the tender will be liable for rejection. The copy of the last Audit report (Full) including copy of the minutes of last A.G.M. has to be submitted along with the 'Technical Bid'. for verification of the authority.
21. No credential will be considered unless it is supported by payment certificate, work order and completion certificate mentioning the date of completion issued by the competent authority (any **Govt. and sami Govt. authority**).
22. All tenderer or his authorized representative is requested to present personally during the opening of the tender and to sign the tender opening register as witness. During the process on subsequently if it is found that the documents submitted by the tenderers are false, fictitious etc. then the person/ agency will be liable to criminal offence and action will be taken accordingly.
23. During Construction works on road, which is open to traffic, suitable barriers with security arrangement are to be kept to segregate the area of work. Red lights are to be provided at such barriers at night during poor visibility. Night Chowkidars are also be maintained. All these aspect will have to be considered and it should be included in the rates quoted by the firm during submission of tender.
24. 1% Cess to be recovered from the Bill of the agency as per Govt. rule.
25. The authority reserves the right to reject or cancel any tender or all tenders without assigning any reason thereof. and no claim in this respect will be entertained.
26. Audit Report of last 3 years.
27. The Contractor is liable to his own arrangement necessary mechanical devices viz. Vibrator etc. He is also liable to submit actual work proportion to the Employer.
28. Copy of this NIT along with other tender document may be obtained from the website <https://wbtenders.gov.in>
29. Preparation of Bids.
(i) Documents comprising the Bid.
The Bid submitted by the bidder shall be in two separate parts.

Important Date & Time Table :-

	Date	Time
Publishing Date	11/11/2022	06:00 P. M (as per Server clock)
Document downloading start & Bid submission start	11/11/2022	06:00 P. M (as per Server clock)
Document downloading end & Bid submission end	17/11/2022	01:00 P. M (as per Server clock)
Technical Bid opening	19/11/2022	2:00 PM (as per Server clock)
Submission of hard copy for verified with original	19/11/2022	11:00 AM to 1:00 PM
Financial Bid opening	Will be declared after evolution of Technical Bids.	Will be declared after evolution of Technical Bids.

Part-I: This shall be named 'Technical bid' and shall comprise of.

A) STATUTORY:-

- a) Earnest Money & cost of tender documents should be submitted in forms of by **ICICI Bank/ICICI NEFT/RTGS** in favour of **HATISALA-2 GRAM PANCHAYAT A/c No 193301001053 IFSC CODE ICIC0001933 MICR CODE 741229102. NEFT/RTGS Counterpart must be uploaded**) in favour of Prophan Hatisala II Gram Panchayat, Bara Andulia Nadia.

Authorized address and contact details of the bidder having the following information:-

Address of Communication:-

Telephone No.(land) _____ (Mo.) _____, Fax No.:- _____

E-Mail ID _____.

All the above information should be mentioned in his/her letter head.

- b) Scan copy for acceptance of bidding documents comprising of drawing, Specification duly signed should be submitted in the 'Drawing Folder'.

Part-II: It shall be named 'Financial Bid and shall comprise of.

- 1) Form of Bid.
- 2) Priced bill of quantities for specified items of works.

Rate should be quoted in specified format and should be submitted in 'BOQ' folder.

B) NON STATUTARY:-

- ii) Qualification information, supporting documents as specified in clause 18,19,20,21.
- iii) Undertaking that the bid shall remain valid for the period specified in clause 9 .
- iv) Any other information / documents required to be completed and submitted by bidders.
- v) An affidavit affirming that information he has furnished in the bidding documents is correct to the best of his knowledge and belief.
- vi) An index stating the page Nos. of all documents submitted.
- vii) Regarding bidding document
 - a) Lease or hire of machineries
 - b) Bid validity.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	GST Registration Certificate & Acknowledgement. PAN. P Tax (Challan-22-23). Latest 3 years IT Receipt And Audit Report of last 3 years.
B.	Company Detail(s)	Company Detail	Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License), Ltd. Company(Incorporation Certificate, TradeLicense), Society (Society Registration Copy, Trade License Power of Attorney & Last Audit Report.).
C.	Credential	Credential - 1 Credential - 2	Out side bonafied contractors having credential in such type of Work (As per annexure) @ 60 % & 50% of tendered value in a single work awarded not earlier than last three years.

30. **Earnest Money & cost of tender documents :-** As per annexure to be deposited by **ICICI Bank/ICICI NEFT/RTGS**—in favour of **HATISALA-2 GRAM PANCHAYAT A/c No 193301001053 IFSC CODE ICIC0001933 MICR CODE 741229102.** NEFT/RTGS Counterpart must be uploaded intending tenders. However in e-tender shows exumpted)

Earnest Money each and every category to be deposited compulsorily and exemption of Earnest Money for Labour / Engineer Co-operative will be entertained.

Submission of Bids :

The bidder shall place the two separate cover marked. “Technical Bid” and “Financial Bid”. Mentioning the name of work N.I.T. No. and Sl. No.

- (i) ‘Technical Bid’ .
- (ii) ‘Financial Bid’

The contents of the ‘Technical Bid’ should be GST Registration Certificate & Acknowledgement. PAN, P Tax (Challan) (2022-23). Latest IT Receipt. Credential and payment certificate, . ‘ Financial Bid’ contains only filled up BOQ.

The two covers containing the Technical bids and Financial Bids shall.

- a) Be addressed to the Prodhan, Hatisala-II Gram Panchayat, Bara Andulia Nadia.
- b) Bear the N.I.T No. , Sl. No. & Name of work.
- c) Be indicated the name & address of the Bidder in details i.e vill / Lane / P.O. / District etc. to enable the Bid to be returned unopened in case it is declared unopened as non-responsive.

Late Bids

Any Bid received after the stipulated time, will not be accepted.

Bid Opening

The received bids will be opened in the presence of the bidders/ bidder’s representatives who choose to attend at the specified time, date & place . In the event of the specified date for the submission of bids being declared a holiday the bid will be opened at the appointed & location on the next working day.

- *. The envelope containing the technical bid shall be opened first.
- * In all other cases, the amount of Earnest Money, forms and validity shall be announced. Thereafter the bidders names and such other details as may be considered appropriate will be announced at the opening.

- *. Evaluation of technical bids with respect to qualification information other information in part-I of the bid shall be taken up and completed preferably within the prescribed period and list will be drawn up of the responsive bids whose financial bids are eligible for consideration.
- * A list of bidders, whose technical bids are found responsive, will be displayed in the office notice board prior to the schedule date of opening of financial bid. In case the specified date is deferred a corrigendum notice will be published and will be displayed in the office notice board.
- * At the time of the opening of the 'Financial Bids' the names of the eligible bidders will be announced. The financial bids of only those bidders will be opened. The remaining bids will be returned unopened to the bidders.

31. **TERMS & CONDITION OF SECURITY DEPOSIT :**

In partial modification of clause no. 7(Seven) of works agreement of Prodhan, Hatisala-II Gram Panchayat, Bara Andulia, Nadia, the following changes have been made with immediate effect.

A) For Building / Structural etc works :-

- i) Building or structural & such related type of works up to Rs. 50.00 (Fifty) Lakhs the security period will be 1(one) year from the date of completion.
- ii) Building or structural & such related type of work above 50.00 (Fifty) Lakhs, the security period will be 2(Two) years from the date of completion. Security deposit up to 50% will be released after one year & balance after 2(Two) years depending on the quality of works.

B) For Road works :-

- i) Road works up to 50.00 (Fifty) Lakhs, Security period will be 1(one) year from the date of completion.
- ii) Road works above 50.00 (Fifty) Lakhs & up to 100.00 (Hundred) Lakhs, Security period will be 2(Two) years from the date of completion. S.D. up to 50% will be released after 1(One) year and balance 50% after 2(Two) years depending the quality of works.
- iii) Road works above 100.00 (Hundred) Lakhs, Security period of works will be 3(Three) years from the date of completion. S.D. will be released as follows depending on quality of works.
 - a) After 1(one) year - 33%
 - b) After 2(Two) years - 33%
 - c) After 3(Three) years - 34%

**Prodhan
Hatisala-II Gram Panchayat
Bara Andulia, Nadia.**

Contd.....P/5.

TERMS & CONDITIONS

Tenders received will be opened as per schedule in presence of tenderers who are intended to remain present. Such tenderers will please put their signature in the tender opening document as a token of witness during the opening process.

No application for the tender shall in any case be received personally. Tenderers are requested to fill in the tender documents correctly and completely, failing which the same will be liable for rejection according to the discretion of the Authority.

Tender submitted without earnest money will be treated as informal. No application for transfer of earnest money from one tender to another will be entertained.

Prodhan, Hatisala-II Gram Panchayat, Bara Andulia Nadia reserves the right not to accept the lowest offer and reject any tender without assigning any reason thereof. All particulars of work may be had in the Office of the undersigned up to 5:00 P.M. on all working days.

**Prodhan
Hatisala-II Gram Panchayat
Bara Andulia, Nadia.**

Memo. No: 253/ Hati-II /1/(8)/2022

Date: 10.11.2022

Copy forwarded for wide circulation to :-

- 1) The Sub-Divisional Officer Krishnagar (Sadar) Sub-divission , Krishnagar , Nadia.
- 2) The Block Development Officer , Chapra Dev. Block , Chapra , Nadia.
- 3) The District Co-ordinator Unit , I.S.G.P.P. Cell , Krishnanagar , Nadia.
- 4) The Prodhan Alfa G.P. , Chhato Andulia , Dist. -Nadia.
- 5) The Prodhan Hatisala -I G.P. , Hatisala , Dist. - Nadia.
- 6) The Post Master , Bara Andulia Post Office , Nadia.
- 7) Daily News Paper
- 8) The Office Notice Board of Hatisala-II Gram Panchayat.

**Prodhan
Hatisala-II Gram Panchayat
Bara Andulia, Nadia.**

Sl. No.	Name of work	Tender Amount (In Rs.)	Earnest money (Rs.2%) or Fixed	Cost of Tender Form (In Rs)	Work Completion Period	Eligibility of Contractors
1	Renovation and maintenance of Hatisala-II Gram Panchayet Office Building (Phase-I) under 14th Finance Commission under Chapra Development Block for the year of 2022-23	163500.00	3270.00	500.00	45 Days	Out side bonafied Contractors having credential in such type of work @ 60% of work value in a single work awarded not earlier than last three years
2	Installation of 10 KW Solar System at GP Office Roof Top (On Grid Power Plant) at Hatishala-II Gram Panchayet Office at Bara Andulia (Sansad - XI) under Chapra Development Block under 14th FC for the year of 2022-23.	684450.00	13700.00	2000.00	45 Days	Out side bonafied Contractors having credential in such type of work @ 50% of work value in a single work awarded not earlier than last three years

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