

# **Bundelkhand University**

Invites

**Request for  
Proposal (RFP)**

**For**

**Discovery of Tariff & Selection of Solar  
Power Developers Through**

**E-TENDER**

**For**

**Implementation of Grid Connected Roof Top  
Solar PV Systems under RESCO Model at  
University Premises**

**Issued by: -**

**BUNDELKHAND UNIVERSITY**

Kanpur Road, Jhansi,

Uttar Pradesh -284128

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**RFP No:-**

BU, Jhansi, invites Bids from the Bidders to participate through this Request for Proposal (RFP) for Discovery of Tariff & Selection of Solar Power Developers for Implementation of 1.2 MW of Grid Connected Roof Top Solar PV Systems, for Sale of Solar Power under RESCO Model, at premise of BU Jhansi, India.

For the implementation of above-mentioned work, Bidders should submit their bid proposal along with non-refundable Tender Fee and all requisite documents complete in all respects on or before ..... upto ..... Hours in the office of “.....” in prescribed format. Bid proposals received without the prescribed Tender Fee and Bid Security Declaration shall be rejected. In the event of any date indicated above is a declared Holiday, the next working day shall become operative for the respective purpose mentioned herein. Technical Bid will be opened on ..... at 11:00 Hours in the presence of authorized representatives of Bidders who wish to be present.

Bid documents which include eligibility criteria, technical specifications, various conditions of Agreement, formats, etc can be viewed at E-TENDER.

## **DISCLAIMER**

1. Though adequate care has been taken while preparing the RFP document (inclusive of Formats and Annexures), the Bidder shall satisfy themselves that the document is complete in all respects. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field within 4 days of bid publication on E-TENDER.
2. BU, Jhansi reserves the right to modify, amend or supplement RFP documents including all formats and annexure at any time before Bid Deadline. Interested Bidders are advised to follow and keep track of E-TENDER website for updated information. BU, Jhansi is not obligated to send/ communicate separate notifications for such notices/ amendments/ clarification etc. in the print media or individually. Nodal Agency shall not be responsible and accountable for any consequences to any party.
3. While this RFP has been prepared in good faith, neither BU, Jhansi nor their employees or advisors make any representation or warranty, expressed or implied, or accept any responsibility or liability, whatsoever, in respect of any statement or omissions herein, or the accuracy, completeness or reliability of information and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP, even if any loss or damage is caused by any act or omission on their part.
4. The capitalized term or any other terms used in this RFP, unless as defined in RFP or repugnant to the context, shall have the same meaning as assigned to them by the Electricity Act, 2003 or Company Act, 1956/2013 or Indian Partnership Act, 1932 or Limited Liability Partnership Act, 2008 or Income Tax Act, 1961 and the rules or regulations framed under these Acts.

## PART – I

### (a) BID INFORMATION SHEET

<b>Document Description</b>	Request for Proposal (RFP) for Discovery of Tariff & Selection of Solar Power Developers for Implementation of Aggregate Capacity of 1.2 MW Grid Connected Roof Top Solar PV system or Sale of Solar Power under RESCO Model at BU, Jhansi Premises
<b>RFP No. &amp; Date</b>	RFP No: ..... Dated:.....
<b>RFP Purchase Start Date</b>	..... at .....Hours
<b>RFP Purchase End Date</b>	..... at .....Hours
<b>Broad Scope</b>	Design, Engineering, Supply, Financing, Installation, Testing and Commissioning along with Comprehensive Operation & Maintenance (for twenty-five (25) Operational Years of Grid Connected Roof Top Solar PV Projects of aggregate capacity of 1.2 MW, for sale of Solar Power under RESCO Model, at BU Jhansi Premises, which can be extended upto 5MW capacity looking forward to future requirements and system performance.
<b>Start date &amp; Time of Bid Submission</b>	As per E-tender
<b>Last date &amp; Time of Bid Submission</b>	As per E-tender
<b>Bid Opening (Technical)</b>	As per E-tender
<b>Bid Opening (Financial)</b>	As per E-tender
<b>Tender Fee(non- refundable)</b>	Bidder shall pay Tender Fee of Rupees 10,000/-(Rupees Ten Thousand only) through DD/NEFT/RTGS .This Tender Fee is exclusive of portal charges or payment gateway charges or applicable GST and the additional charges beyond the Tender Fee shall be borne by the Bidder. <b>By paying Tender Fee, a Bidder shall be eligible to Bid for RFP</b>
No exemption towards Tender Fee or E-tendering fees is allowed to any type of organizations/ agencies including MSMEs or any Govt./ semi Govt./ PSUs.	
<b>Bid Security</b>	<b>Interested Bidder shall furnish Bid Security Declaration for</b> Which Bidder is placing Bid. The Bid Security Declaration as defined under clause 3.20. Bid Security Declaration to be submitted by the Bidder(s)” of RFP document, shall be as per prescribed <b>FORMAT-4.</b>
No exemption towards Bid Security Declaration is allowed to any type of organizations/ agencies including MSMEs or any Govt./ semi Govt./ PSUs.	
<b>Update on this RFP corrigendum</b>	<b>Bidders are advised to keep track of the changes/ updates/ regarding this RFP on E-TENDER</b>

## **PART – II**

### **INTRODUCTION**

Request for Proposal for Discovery of Tariff & Selection of SPD for Implementation of 1.2 MW of Grid Connected Roof Top Solar PV Systems, for Sale of Solar Power under RESCO Model, at BU, Jhansi premises.

The Bidder(s) are advised to read carefully all instructions and conditions of this RFP and understand the scope of work completely. All information and documents required as per the RFP must be furnished with the bid. BU Jhansi reserves the right to seek clarifications on submitted bids. Failure to provide the information and/or documents as required shall render the Bid(s) unacceptable for further evaluation and may lead to rejection of the bid(s). All the responsive bidders meeting the eligibility criteria shall be treated at par. Financial Bid of only the Eligible Bidder(s) shall be opened.

Bidder shall be deemed to have examined the RFP, to have obtained information in all matters whatsoever that might affect carrying out of works in line with the scope of work specified in the RFP at the Bid price and to have satisfied himself of the sufficiency of his Bid. The Bidder shall be deemed to know the scope, nature and magnitude of the works and requirement of materials, equipment, tools and labour involved, wage structures and as to what all works SPD shall have to complete in accordance with the RFP, irrespective of any defects, omissions or errors that may be found in RFP. It is assumed that Bidder has satisfied himself with the site conditions at the Premises of Procurer and has assessed the quantum of work required to comply with the RFP and PPA conditions.

**PART – III**  
**BID DETAILS**

The bidding process is for Implementation of aggregate 1.2 MW capacity of Grid Connected Roof Top Solar PV Systems for Sale of Solar Power under RESCO Model, at BU Jhansi premises.

The bidder shall be required to quote for levelized/fixed tariffs for the entire period of 25 Operational years.

Bidder should ensure and use modules from the Indian manufacturers. Moreover, the Solar Modules used in this program should be “Made in India”.

Bidder registered under MSME’s will be given preference.

**Key Dates -**

<b>S. No.</b>	<b>Tender Stage</b>	<b>Date</b>	<b>Time (Hrs.)</b>
1.	Purchase of RFP Start Date		
2.	Last Date for Submission of Comments/ Clarification on RFP and its Annexures		
3.	Online Bid Submission Start Date		
4	Online Bid Submission End Date		
5.	Mandatory Submission Hard Copy of Bid (except Financial Bid)		
6.	Technical Bid & Bid Security Declaration Opening Date		
7.	Financial Bid Opening Date (L1 Rate)		

**PART – IV**  
**INSTRUCTIONS TO THE BIDDER**

**(a) Instructions to the bidder**

The bidder shall meet the Eligibility Criteria. In the case of consortium, Lead Member must independently meet the Eligibility Criteria.

Further, Bidder must note that for evaluation of qualification against Financial Eligibility Criteria, bidder should not be blacklisted/bankrupt by any Central Government or State Government or semi-government organization in last 5 years.

**(b) Technical Bid documents**

The documents are to be submitted in physical form (hard copy) and the scanned self-attested copies must be uploaded online in the appropriate place on the E-TENDER portal. Details of all documents are given on checklist.

Signed and stamped copy of the finalized RFP after and including all the amendments & clarifications by authorized signatory of bidder on each page.

**(c) Financial Bid shall be submitted only through online mode with due encryption.**

The Bidder has the option of sending a Technical Bid either by registered post or by speed post or by hand delivery, so as to reach University by the Bid Deadline. University shall not be responsible for any delay in receipt of the Technical Bid. It should be noted that except online Financial Bid, no other envelope/ document should contain any information/document relating to Financial Bid. Nodal Agency shall not be responsible for the premature opening of the Financial Bid in case of non-compliance with the above.

**(d) Opening of Bid**

Technical Bid (Envelope I and Envelope II) of the Bidder shall be opened at the time mentioned in Key Dates at the venue indicated in this RFP.

**(e) Taxes and Duties:**

The Financial Bid should include all taxes and duties etc., if any. Solar Power Developer shall be entirely responsible for all taxes, duties, license fees, etc. All taxes shall be payable by the Solar Power Developer. It is clarified that Electricity Duty payable, would be paid by the Procurer.

**(f) Progress Report:**

The Solar Power Developer shall submit a monthly progress report to BU Jhansi from the Effective Date till the commercial operation date in the prescribed format as mentioned in **ANNEXURE-I : PROGRESS REPORT FORMAT**. BU Jhansi shall have the right to depute his/their representatives to ascertain the progress at the premises of work of the solar power developer.



## **PART - V**

### **Bid Evaluation and selection of Solar Power Developer**

#### **BID EVALUATION:**

#### **THE EVALUATION PROCESS COMPRISES THE FOLLOWING THREE STEPS:**

- a. Step I- Responsiveness check of Technical Bid and evaluation of Bidders' fulfilment of Eligibility Criteria described in SECTION-III: INSTRUCTIONS TO THE BIDDER.
- b. Step II-Evaluation of Financial Bid
- c. Step III -Selection of Successful Bidder

#### **RESPONSIVENESS CHECK OF TECHNICAL BID:**

The Technical Bid submitted by Bidder shall be scrutinized to establish responsiveness to the requirements laid down in the RFP. Any of the following may cause the Bid to be considered "non-responsive" and liable to be rejected, at the sole discretion of BU Jhansi, subject to sufficient justification:

- a. Bid not submitted in prescribed envelop format.
- b. Bid not signed by authorized signatory and /or stamped
- c. Material inconsistencies in the information /documents submitted by the Bidder
- d. Information not submitted in the formats specified in this RFP;
- e. Bid being conditional in nature;
- f. Bid not received by the Bid Deadline;
- g. Bid having conflict of interest;
- h. Bidder makes any misrepresentation;
- i. Any other act of Bidder which may be unlawful for the purpose of this RFP.
- j. Bid submitted is not in requisite format(s).

Each Bid shall be checked for compliance with the submission requirements set forth in this RFP before the evaluation of Bidder's fulfilment of Financial Eligibility Criteria is taken up.

#### **DISCLOSURE OF LOWEST TARIFF**

The Financial Bid of Eligible Bidder(s) with lowest Quoted Tariff i.e., L1 Tariff shall be opened on [E-TENDER](#) portal disclosing the name of Bidder. Also, other Bidders' identity and bid rates would not be revealed.

#### **AWARD OF CONTRACT TO SUCCESSFUL BIDDER**

Nodal Agency shall issue a letter inviting consent for agreement to the Successful Bidder(s). The date of issuance of letter inviting consent for agreement shall be intimated by the BU Jhansi to the Successful Bidder(s).

The Successful Bidder(s) has to sign the letter inviting consent for agreement and submit the same. The BU Jhansi reserves the right to annul/cancel the letter inviting consent for agreement of the Successful Bidder(s). In such cases, the Bid Security Declaration of the Successful Bidder(s) shall be returned within thirty (30) days of the cancellation date.

#### **SIGNING OF Power Purchase Agreement**

The Successful Bidder and the Procurer shall ensure that the PPA is signed within (15) Days of acceptance of LICA.

Any delay beyond Fifteen (15) Days in signing of PPA from the date of acceptance of LICA with the Successful Bidder(s), Procurer's Project shall be excluded from further deliberations.

The Procurer shall be required to set up the Payment Security Mechanism as per the PPA.

## **PART - VI**

### **SCOPE OF WORK**

#### **Details of Works**

Designing, engineering, finance, supply, installation, testing and Commissioning of 1.2 MW of Project as per standard design and specifications and connecting to existing Mains/ACDB and interfacing internal electrical loads of Project with licensee's network/electrical loads with Comprehensive O&M for period of twenty-five (25) Operational Years for Sale of Solar Power. SPD would have to take approval for the interfacing of the Project with Grid/Electrical Loads of every location from distribution licensee/ CEIG, as applicable. Comprehensive O&M for twenty-five (25) Operational Year shall be required for each of the Project. Capacity of the project can be extended up to 5MW on mutual consent between SPD & Procurer depending on future requirements and plant performance.

Successful Bidder(s) shall be responsible for all the work related to Commissioning and operation for twenty-five (25) Operational Years of each Project. Procurer shall not be responsible to pay or increase in tariff for any work related to Project except the cases where PPA requires additional payment.

It is clarified that the Project(s) awarded under this RFP would not include energy storage with rooftop solar project. However, if Procurer(s) desires to have such arrangement, it would need to pay separately for the battery storage, and associated change in design and civil and electrical works. Such an arrangement would not affect the L1 Tariff for sale of power under this RFP.

**PART - VII**

**CHECKLIST**

**Envelop**

<b>S. No.</b>	<b>Particular</b>	<b>Format No.</b>	<b>Copy Attached Yes/No</b>
1.	Tender Fee Receipt (Non-Refundable)		
2.	Covering Letter	1	
3.	General particulars of bidder	2	
4.	Undertaking(s) Form from Bidder	3	
5.	Bid Security Declaration	4	
6.	Letter inviting consent for Agreement	5	
7.	Declaration	6	
8.	Scanned copy of Non Blacklisting Declaration on Non-Judicial Stamp of appropriate value duly notarized		
9.	RFP Document Sealed and Signed along with the corrigendum's & amendment		

**PART – VIII**  
**FORMATS FOR SUBMITTING RFP**

**FORMAT 1: COVERING LETTER**

(The covering letter should be on the Letter Head of the Bidder)

**Ref.No.**

**Date:**

**From:** Insert name and address of Bidder

**Tel.:**

**Fax:**

**E-mail:**

**To:**

**Bundelkhand University,  
Kanpur Road, Jhansi  
Uttar Pradesh**

Sub: Request for Proposal (RFP) for Discovery of Tariff & Selection of Solar Power Developer for Implementation of Roof Top Solar PV Projects aggregating to about (1.2) MW under RESCO Model at BU, Jhansi premises with RFP Specification No.....

Dear Sir,

We, the undersigned [insert name of the Bidder] having read, examined and understood in detail the Request for Proposal (RFP) for the discovery of lowest tariff for work of Design, Engineering, Finance, Supply, Installation, Testing and Commissioning Including Comprehensive O&M for twenty-five (25) Operational Years for Sale of Solar Power aggregating to about (1.2) MW under RESCO Model at BU Jhansi premises, hereby submit our Bid comprising of Financial Bid and Technical Bid. We confirm that neither we nor any of our Affiliate has submitted Bid other than this Bid directly or indirectly in response to the aforesaid RFP.

We give our unconditional acceptance to the RFP, dated \_\_\_\_\_ and RFP attached thereto, issued by BU Jhansi, as amended. As a token of our acceptance to the RFP, the same have been initialed by us and enclosed to the Bid. We shall ensure that we execute such RFP as per the provisions of the RFP and provisions of such RFP shall be binding on us.

**Bid Security Declaration**

We have enclosed Bid Security Declaration in form of RTGS / NEFT/ Bank Guarantee for each Project Group of amounts as mentioned in this RFP.

OR

We have enclosed a Bid Security Declaration as per prescribed formatas mentioned in this RFP.

We have submitted our Financial Bid strictly as per this RFP, without any deviations, conditions and without mentioning any assumptions or notes for the Financial Bid in the said format(s).

**Acceptance**

We hereby unconditionally and irrevocably agree and accept that the decision made by BU Jhansi, in respect of any matter regarding or arising out of the RFP shall be binding on us. We hereby

expressly waive any and all claims in respect of Bid process.

We confirm that there are no litigations or disputes against us, which materially affect our ability to fulfil our obligations with regard to execution of projects of capacity offered.

### **Familiarity with Relevant Indian Laws & Regulations**

We confirm that we have studied the provisions of the relevant Indian laws and regulations as required to enable us to submit this Bid and execute the RFP, in the event of our selection as Bidder. We further undertake and agree that all such factors as mentioned in RFP have been fully examined and considered while submitting the Bid.

We undertake that we have satisfied ourselves with the site conditions of the projects and our proposed financial bid takes into consideration the existing site conditions.

### **Contact Person**

Details of the contact person are furnished as under:

<b>Particulars</b>	<b>Description</b>
Name	
Designation	
Company	
Address	
Phone Nos.	
Fax Nos.	
E-mail address	

We are enclosing herewith the Envelope-I containing duly signed formats, each one duly sealed, in one original as desired by you in the RFP for your consideration.

It is confirmed that our Bid is consistent with all the requirements of submission as stated in the RFP and subsequent communications from Nodal Agency. The information submitted in our Bid is complete, strictly as per the requirements stipulated in the RFP and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Bid. We confirm that all the terms and conditions of our Bid are valid for acceptance for a period of Ninety (90) Days from Bid Deadline. We confirm that we have not taken any deviation so as to be deemed non-responsive.

Dated the            day of 202....

Thanking you,

We remain,

Yours

Faithfully,

Name, Designation and Signature of Authorized Person.

**FORMAT 2**  
**GENERAL PARTICULARS OF THE BIDDER**

1	Name of the Company/Firm/Organization	
2	Registered Office Address	
3	E-mail	
4	Web site	
5	Authorized Contact Person(s) with name, designation, Address and Mobile Phone No., E- mail address	
6	Year of Incorporation	
7	Have the Bidder/Company ever been debarred By any Govt. Dept. / undertaking for undertaking any work	
8	Reference of any documentation formation attached by the Bidder other than specified in the RFP.	
9	Whether the Bidder wishes to form a Project Company for execution of work	Yes/No
10	Bidder is listed in India	Yes/No
11	GSTIN No.	
14	PAN No.	
16	Certificate of Incorporation of Bidder	Yes/No
17	Partnership deed for LLP/ Sole Proprietor registration (as applicable) enclosed	Yes/No

(Signature of Authorized Signatory)

**With Stamp**

**FORMAT 3**  
**FORMAT FOR BID SECURITY DECLARATION**

*(To be stamped on non – judicial stamp paper as per the stamp act of the state where the document is made)*

**Subject: Declaration of bid security requirement.**

We, (insert name of the Bidder) hereby provide this undertaking to  
in respect to our response to RfP vide RfP No.  
dated . We undertake that we will abide by the provisions of the  
RfP for the activities pertaining to submission of response to RfP, during the bid validity period.

We undertake not to withdraw or modify our bid during the bid validity period, in line with provisions of the RfP. In case we withdraw or modify our response to the RfS during the bid validity period, or violate other provisions of the RfP which make the bid non-responsive of the RfP,we, (insert name of the bidder) including our Parent, Ultimate Parent, and our Affiliates shall be suspended/debarred from participating in upcoming tenders issued by any department of Bundelkhand University for a period of 5 years from the date of default as notified Budelkhand University

(Name and Signature of the Authorized Signatory)

**FORMAT 4**  
**UNDERTAKING FORM**  
(Undertaking from Bidder)

Name:  
Full Address:  
Telephone No.:  
E-mail address:  
To,

Dear Sir,

We refer to the RFP No: ..... Dated: for Request for Proposal (RFP) for Discovery

of Tariff & Selection of Solar Power Developer for Implementation of (in words) 1.2 MW Grid Connected Roof Top Solar PV Systems for Sale of Solar Power under RESCO Model at BU Jhansi premises

We have carefully read and examined in detail the RFP regarding submission of an undertaking, as per the prescribed Format of the RFP.

We confirm that M/s (Insert name of Bidder) is our Affiliate on the following basis:

In view of the above, we hereby undertake to you and confirm that in the event of failure of (Insert name of the Bidder) to submit the Bid Security Declaration in full or in part at any stage, as specified in the RFP, we shall submit bid Security Declaration not submitted by (Insert name of the Bidder)".

We also undertake that we shall maintain our relationship with M/s (insert name of bidder) so that it is in accordance with principles of „Control“ and „Affiliate“ laid out in RfP No.

Dated: for period of one (1)Year from COD

We have attached hereto certified true copy of the Board Resolution, whereby the Board of Directors of our Company has approved issue of this Undertaking by the Company.

All the terms used herein but not defined, shall have the meaning as ascribed to the said terms under the RFP.

**Signature of Chief Executive Officer/Managing Director**

Common seal of has been affixed in my/our presence pursuant to Board of Director"s Resolution dated.

WITNESS

(Signature)

Name

Designation

(Signature)

Name

Designation



**FORMAT 5**

**FORMAT FOR LETTER INVITING CONSENT FOR AGREEMENT**

To,

Date:

.....  
.....(Details of L1 bidder)

**Dear Sir,**

This is to inform you that you are declared as Successful Bidder against the RfP No.

date ddd.mm.yyyy for execution of capacity 1.2 MW of solar rooftop projects  
under RESCO model for Implementation of(in words) MW Grid Connected Roof Top Solar PV  
Systems for Sale of Solar Power at BU Jhansi premises

BU Jhansi does hereby award to M/s

(Successful Bidder) the work to execute Design, Engineering, Finance,  
Supply, Installation, Testing and Commissioning, including Insurance, Warranty, Spare Parts and  
Operation & Maintenance of Grid Connected Rooftop Solar PV Projects for Sale of Solar Power  
under RESCO model as per scope of work, specifications and all terms and conditions mentioned  
in the RfP. Upon acceptance of this letter by the Successful Bidder, following conditions of the  
RfP would be applicable:

1. That, the “SPD” has agreed to Execute Work as per Scope, Specifications and all terms and conditions mentioned in the RFP No: Dated: issued by “BU Jhansi”.
2. That, the “Successful Bidder” has also agreed to execute work on the rates already accepted / agreed upon as mentioned in the Format “Financial Bid” sheet. The rates shown in the Financial Bid sheet for the sale of solar power is levelized/fixed for entire operational year till 25<sup>th</sup> year.
3. That, the Successful Bidder shall execute Power Purchase Agreement (PPA) with the Procurer and with co-signatories of the PPA on the date as notified by the BU Jhansi. The Successful Bidder shall be responsible for all the work related to Commissioning and operation for twenty-five (25) Operational Years of Project.
4. That, if the Successful Bidder wishes to form a Project Company, the same should be executed within 30 Days from the issuance of LICA.

The parties agree that this Letter will be considered as a legal document and shall be considered until such time that the parties have executed the Power Purchase Agreement.

Please signify acceptance to this letter by signing it. We look forward to working with you.

Date

Signature with Company Seal Name

Designation

Regards,

For BU Jhansi

## **FORMAT 6: DECLARATION**

(Required to be submitted by the Bidder on Original Letter Head of company)

We have carefully read and understood the enclosed Terms and Conditions of the RFP and agree to abide by them.

We declare that we are (please specify & tick mark the relevant point(s) and cross the others):

1. We declare that we have not been Black listed or otherwise for any Supply of Goods / Services / Works by any Ministry / Department / PSU of Central Government / Any of the State Government(s), anytime / anywhere in the Country Debarred or have failed to execute any previous work of BU Jhansi
2. We solemnly undertake that the responsibility of execution of the Work as per the terms and conditions of the RFP/ Contract Agreement shall be entirely ours.
3. We declare that we have not taken any support from any of the independent Consultant or Consulting Agency who is associated with BU Jhansi in any form while preparing RFP.

If this Declaration is found to be incorrect or if any RFP Condition is found violated by us, then without prejudice to any other conditions, action would be initiated against us.

(Name of bidder) as  
deemed fit necessary by BU Jhansi

(Signature of Authorized Signatory)

(Name & Designation in block letters)