



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LTD.
SAGARDIGHI THERMAL POWER PROJECT
OFFICE OF THE GENERAL MANAGER
CONTRACT CELL

NIT No: WBPDC/SGTPP/NIT/E3106/24-25 Dated: 06.09.2024

Tender Ref. No.: SgTPP/CC/Tend/24-25/F- 847471

Job description: Operation & Maintenance of 10 MW ground mounted Solar PV Plant, SgTPP.

Dear Sir,

E-tenders are invited in three steps bid system [Step-I i.e. Earnest money deposit, Step-II i.e. Pre-Qualification & techno commercial bid, Step-III Price bid] for the above mentioned job.

Quotations for Step-I to Step-III shall be submitted through the web site [https:// www.wbtenders.gov.in](https://www.wbtenders.gov.in). Following Annexure are enclosed herewith as tender documents:

1.	<i>Scope of Work</i>	:	<i>ANNEXURE-I</i>
2.	<i>Special terms and Condition</i>	:	<i>ANNEXURE-II</i>
3.	<i>Mandatory Safety Clauses</i>	:	<i>ANNEXURE-III</i>
4.	<i>General Terms and Conditions</i>	:	<i>ANNEXURE-IV</i>
5.	<i>Proforma for Bank guarantee</i>	:	<i>ANNEXURE-V)</i>
6.	<i>Bid Matrix</i>	:	<i>ANNEXURE-11</i>
7.	<i>Declaration by Bidder</i>	:	<i>ANNEXURE-11A</i>

Sd/-
Manas Mallik
AGM,SGTPP
SGTPP, WBPDC



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E-tenders in prescribed format are invited for the following job at Sagardighi Thermal Power Project from interested parties in three steps bid of E-tendering process.

Name of the work	Estimated Cost	Earnest Money Deposit	Time Period
Operation & Maintenance of 10 MW ground mounted Solar PV Plant, SgTPP.	Rs. 1,22,38,046/- +GST	Rs. 2,44,760/- (by online mode NEFT/RTGS or BG)	Two years

1. General Guidance for e-tendering:

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the bid. For any query regarding the tender please Contract Mr. Atanu Chowdhury [DGM (Engg)], Mobil: **8336903740**. Email: achowdhury@wbpdcl.co.in.

2. Registration of Bidders :

Bidders who are willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. n Code Solutions, Safes crypt, e-mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class II/III Digital Signature Certificate (DSC) from the approved CA, they are required to register the Digital Signature Certificates through there registration system available in the website.

3. Steps of the tender:

Step - I: Earnest Money Deposit (EMD): Cover - I

- The Earnest Money (EMD) should be deposited online mode (NEFT/RTGS) . In the payment mode of the portal , online mode is to be selected and against online Bank, both ICICI Bank and ICICI NEFT/RTGS modes are to be selected. Where Bank Guarantee is submitted as EMD, Exempted mode of the portal is to be selected and scan copy of bank Guarantee is to be uploaded. Original copy of the bank Guarantee is to be submitted 48 hour prior to opening of the bid, failing which the bid may be rejected. **Bank Guarantee must be for six months having claim period of another 3 months** on any Scheduled Bank incorporated in India. Bank Guarantee issued by Foreign Branches / Foreign Offices of such scheduled Banks should be counter guaranteed by the Indian Branch of that scheduled bank incorporated in India OR any branch of an International Bank situated in India or registered with Reserve Bank of India as a scheduled foreign bank OR any foreign bank which is not a scheduled bank in India provided the Bank Guarantee issued by such Bank is Counter guaranteed by any Scheduled Bank incorporated in India.
- EMD of the successful bidder will be returned after Successful completion of the job duly certified by the controlling officer. EMD of the unsuccessful bidder will be returned automatically after award of contract is uploaded in the portal.
- WBPDC reserves the right of forfeiture of Earnest Money deposit in case the tenderer, after opening of tender, withdraws/amends/impairs/derogates/revokes his tender within the validity period or extension thereof.
- No interest will be payable by WBPDC on the above Earnest Money.
- Govt. organizations are exempted from submission of Earnest Money deposit against submission of acceptable (As per discretion of WBPDC) documents .**NSIC/MSME / SSI registered units are not exempted from deposition of EMD.**

Note :: However under any circumstances Bank guarantee from Regional Rural Banks or State Co-operative Banks or Urban Co-operative Banks would not be accepted.



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Step-II: Qualification bid & Techno-Commercial Bid: Cover – II

A. Submission of mandatory documents as per following criteria:

i. Valid PAN, IT returns of consecutive three Assessment year(A.Y 2020-21,2021-22 &2022-23), GST Registration certificate.

ii .Bidder shall submit the details of successfully completed works as proof of credential.

iii. The Bidder must have experience in Operation & Maintenance (O&M) of minimum 01 number **2MW Ground Mounted or 01 number 1MWp Rooftop/Floating Solar PV** Power Plant which is in operational in India under government/Quasi government/any renowned private sector for a period within last 07 years ending as on last day of the previous month from the date of publication of the NIT in the following manners:-

- **In single order** – Executing value of work not less than Rs.48,95219 /- per year per order.
- **In two orders** – Executing value of work not less than Rs.30,59,512 /- per year per order.
- **In three orders** – Executing value of work not less than Rs. 24,47,609/- per year per order.

NB: Extension/ repeat order **without discontinuation of work** only be treated as one order.

iv. Financial documents to satisfy the criteria that the average annual turnover for three consecutive years as mentioned above not less than **Rs. 18,35,706/-** and net worth should be positive in each year.

Techno-Commercial Bid: Signed and sealed copy of tender document must be uploaded. No deviation is allowed.

B. Other important Documents to be uploaded: Provident Fund Registration Certificate. Audited balance Sheet & Profit & Loss Account for 03 consecutive financial year(FY 2019-20,2020-21 & 2021-22). with auditor's signature in relevant pages & member ship number, ESI registration certificate.

Step-III: Price Bid (BOQ): Cover – III (To be uploaded in “Finance Cover”)

The financial proposal should contain the following document in one cover (Finance cover).

The bidder is to quote the rate in the space marked for quoting rate in the BOQ. (**Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder**). Bidder must quote for **ALL items mentioned in BOQ** . BOQ sheet with all cells filed-up must be submitted in Financial Cover. **Non-submission of this sheet under financial cover and partial quoting will lead to rejection of the bid.**

The bidder should comply with the payment of Wages & benefits to their workers as per Notification of Joint Labour Commissioner, Labour Department, and Govt. of West Bengal time to time.

Statutory Taxes as per Govt. rule will be paid extra.

Advice to the Bidders:

Bid documents can be downloaded from the web site: <https://wbtenders.gov.in>.

The dates of download, prebid and opening of tender shall be as per the following schedule:

<i>Pre-bid discussion</i>	<i>30/09/2024 at 15: 30 hr.</i>
<i>Last date of Submission / Upload of quotation</i>	<i>16/10/2024 up to 10: 00 hr.</i>
<i>Date of opening bid</i>	<i>18/10/2024 up to 10:30 hr.</i>

In case due to unforeseen reasons the date of submission & opening becomes a holiday or in case of any unavoidable circumstances whatsoever, in that event the same will be opened in the next working day at the same time & venue.

The Corporation reserves the right to accept / cancel any or all tenders without assigning any reason whatsoever. The WBPDC does not bind itself to accept the lowest tender and qualification of tenderer will be adjudged as per sole discretion of WBPDC authority. The validity of tender will remain effective for 4(four) months from the date of opening of Price-Bid of tender.

Sd/-
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SGTPP, WBPDC



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Instruction to the Bidders:

Bid Documents & Instruction to the Bidders

The bid documents consist of the following three parts: **(1) Part-I:** Deposition of requisite amount Earnest Money. **(2) Part-II:** Qualification bid & Techno-Commercial Bid **(3) Part-III :** Price Bid.

Qualification bid & Techno-Commercial bid must include

Scan copy of Scope of work, all the other terms & conditions (as per enclosures) signed and stamped in all pages as token of acceptance and declaration to abide by safety rules of SgTPP, WBPDC must be uploaded along with **documents required for qualification.**

Note: Tenders submitted without the above techno-commercial requirements shall be liable for rejection.

Price Bid must include

- Original price bid (BOQ) duly filled in shall be uploaded. Any breakup (if required) must be submitted separately. In case of any illegibility of the offer submitted by bidder the interpretation by SgTPP, WBPDC shall be final and binding on the bidder.
- Insertion, postscript, addition and alteration shall not be accepted after submission/uploading of the bid.
- The bidders who are found qualified in their particular techno-commercial bid will be invited for opening of the price bid. Tenders not qualified in the techno-commercial bid will be rejected. The criteria for technical evaluation are mentioned in respective scope of work.

NB: The quoted price shall be exclusive of GST and inclusive of all other taxes, duties, other government levies etc. as applicable.

Instruction to the Bidders

- a) Bidders are advised to submit the tender based strictly on the terms and conditions and specifications contained in the tender documents and not stipulate any deviations in normal case.
- b) Before submission of bid, the bidders are requested to make themselves fully conversant with the terms and conditions of contract (annexed herewith), Technical Specifications, site conditions, safety and health aspects etc. so that no ambiguity arises in these respects subsequent to submission of the bids.
- c) Before quoting the rates the bidder should go through the specifications, scope of work etc. and get themselves fully conversant with them. The bid should include cost of mobilization and cost to adhere to all safety norms as described in the tender. No relaxation or request for revision of quoted/accepted rates shall be entertained subsequent to the opening of bid on account of mobilization or safety costs.
- d) The bidders shall quote rates inclusive of the complete cost towards consumables, tools and tackles, equipment's, labour, levies, if any, all safety PPE's as per SgTPP, WBPDC norms to all workmen, rectifications, maintenance till handing over, supervision, overheads, profits and all incidental charges not specifically mentioned but reasonably implied and necessary to complete the work according to contract.
- e) No deviation is allowed in respect of the terms & conditions detailed in the tender paper. Any tender having such deviation will be liable for rejection at any stage of evaluation.
- f) **Any offer at any stage of evaluation will be rejected and the earnest money deposit will be forfeited at the sole discretion of WBPDC in case of submission of any false documents in support of credential of the bidder or bidder is found guilty of non-compliance of statutory provisions or reported negative marking in any contract given by WBPDC or any other reputed organization.**

On placement of order, if the contractor refuses to take up the job or withdraw his service in midway of the contractual period for any reason whatsoever, then the Earnest Money and / or total Security Deposit may liable to be forfeited as per discretion of the WBPDC Authority and other penal action may be taken as deemed fit.

- g) Any offer (EMD) received after the last date & time stipulated in this notice will not be considered.