



IndianOil
REFINERIES DIVISION
Paradip Refinery

(Regd. Office: G-9, Ali Yavar Jung Marg, Bandra (East)
Mumbai-400051 (India) CIN - L23201MH1959GOI011388)

NOTICE INVITING TENDER (NIT)

1	Tender No.	PDE1S24233
2.	Type of Bid (Domestic /Global)	DOMESTIC BIDDING Under Two Bid System ARC Job; Works Contract
3.	Name of the Job	Annual Operation & Maintenance Contract (A O&M C) of 4360 kWp distributed Solar PV System installed at IOCL, Paradip Refinery & Township on Flat RCC Roof Top and Open Area Locations.
4.	Time Schedule/ Duration of Contract	The proposed Annual O&M contract shall remain valid for One (01) year from the date of site handover and shall be extended for another One (01) year on sole discretion of IOCL based on the performance of the vendor.
5.	Tender download schedule	As per IOCL e-tender schedule Tender documents can be downloaded free of charge from the website https://iocletenders.nic.in during the above period.
6.	Pre-Bid Meeting	Not Applicable
7	Bid Submission Start Date & Time	As per IOCL e-tender schedule
8.	Last date of submission oftender	As per IOCL e-tender schedule
9.	Techno-commercial Tender opening date	Tender (Techno-commercial) shall be opened as per IOCL e-tender schedule or at a later date/time convenient thereafter. Date and time of Priced Bid opening will be communicated only to techno-commercially acceptable bidders.
10.	Earnest Money Deposit (EMD)	EMD amount is ₹33,000.00 (Through online transfer) EMD exemption : EMD is not required in the following cases: (i) Single tender (Proprietary / Non-Proprietary). (ii) Government organization & Public Sector Undertaking of the Central / State Government (iii) JV / subsidiary companies of IOCL (iv) Startups (recognized by DIPP) UDYAM Certificate shall not be considered as EMD exemption. Offers received without EMD/ EMD exemption document shall be liable for rejection.
11.	Pre-qualificationCriteria (PQC):	The intending tenderers shall have to furnish proof of their pre- qualification and experience along with the Part-I (Techno- commercial bid).
11.1	Annual Turnover (ATO)	Minimum ₹79.00 Lakhs during any of the three preceding financial years Proof of ATO shall be submitted in form of Audited Profit and Loss account statement of the bidder with UDIN. <i>In case of tenders having original bid closing date up to 6 months from the current financial year, and, in case audited financial results of the immediate three preceding financial years are not available, the bidder has an option to submit the audited financial results of the three years immediately prior to preceding financial year. Wherever the closing date of the bid is after 6 months from the current financial year, bidder has to compulsorily submit the audited financial results for the immediate three preceding financial years. The</i>

		<p>immediately preceding financial year shall be considered, accordingly. The audited financial results shall be certified by an auditor on or before the date of bid submission.</p> <p>If a Bidder is not required to get its accounts audited under Section 44AB of The Income Tax Act, 1961, certificate from a Practicing Chartered Accountant towards the turnover of the Bidder along with copy of its Income Tax Return should be obtained.</p>
11.2	<p>Value of Single Work (SWO) executed by the bidder as main contractor or sub-contractor for similar nature of work (during any of the last seven years ending on last day of the month immediately previous to the month in which original last date of bid submission falls).</p>	<p>Three completed works each costing not less than ₹ 39,57,803.51 OR Two completed works each costing not less than ₹ 52,77,071.35 OR One completed work costing not less than ₹ 65,96,339.19</p> <p>(The above value of completed works is inclusive of service tax/GST). Note: In case of extended bid submission date, original bid submission date shall be considered.)</p> <p><i>For fulfilling the experience criteria against work order(s) following documents may be considered as valid proof for meeting the criteria</i></p> <p>a) Purchase/ Work Order copy with Schedule of Rates/ Scope of Works and b) Completion certificate by end client with executed value, date of completion of the job and reference work order number. c) In case of works done as a sub-contractor: apart from copy of purchase/work order with schedule of rates/scope of work from the main contractor, the bidder who has worked as a sub-contractor has to submit a certificate from the end user / owner / consultant of the owner acting as EIC stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor.</p>
11.3	<p>Similar nature shall be defined as</p>	<p>Supply, installation, testing & commissioning /maintenance /of solar photo voltaic system</p>
11.4	<p>Whether the Tendered Job is an ARC / AMC of one-year or more duration [If ARC / AMC job of one-year or more duration then the work experience value submitted by the bidder shall be annualized]</p>	<p>Yes, ARC</p>
12	<p>Additional Technical Requirement (if any)</p>	<p>"The bidder shall have experience in the category of Operation & Maintenance of minimum '500kWp distributed / single location Solar PV system' during last Ten years any industry".</p> <p>Copy of PO/WO along with Completion Certificate to be submitted by the vendor</p>
13.	<p>Mode of Submission</p>	<p>Offer must be uploaded on e-tender website https://iocletenders.nic.in before the last date & time of submission of tender.</p> <p>Offer submitted using any other mode will not be accepted.</p>

14	Other requirements	<ol style="list-style-type: none"> 1. PF Code Allotment letter/PF registration. 2. Independent ESI Code or undertaking for Independent ESI code in the Format given as Annexure to ITB. 3. Proof of Authority/ Power of Attorney in favour of person authorized to submit the bid. 4. Copy of PAN card. 5. Certificate of Incorporation / Partnership deed/ Proprietorship affidavit/ Societies Registration Certificate. 6. GSTIN registration certificate 7. Udyam certificate (if MSE) 8. Assessment order of copy of Income tax returns duly acknowledge by income tax department for last three (03) financial years. 9. Duly filled Undertakings and Annexures 10. Startup Certificate (if applicable)
15	Tender Inviting Authority	Deputy General Manager (Contracts) Indian Oil Corporation Limited Paradip Refinery PO- Jhimani, Via-Kujang, District-Jagatsinghpur, Odisha-754141 Tel No- 06722-255371, 5374, 5375 Email: pdrpcontractcell@indianoil.in , dwivedyg@indianoil.in
16	Integrity Pact Agreement	Not Applicable
17	Reverse Auction	Not Applicable
18	Public Procurement(Preference to Make in India), 2017 and amendments thereof (PPP- MII)	Applicable
19	Purchase Preference to Micro and Small Enterprises (MSEs) Bidders (PPP-2012)	Not Applicable
20	Splitting of tender	No
21	Job nature (Critical/ Non-critical)	Critical Note: PQC relaxation for Startups is not applicable for this tender.
22.	Mobilization advance	Not Applicable.

23. General Bidder to note:

1. Provisions/Conditions stipulated in NIT supersedes all the sections of Tender document.
2. Offers from following types of bidder will not be accepted:
 - i. Who are in the Holiday list of IOCL or its Administrative Ministry, MoPNG
 - ii. Who are under liquidation, court receivership or similar proceedings.
 - iii. Who are undergoing insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code,2016(Code) or any other applicable law (in case where Code is not applicable).
 - iv. If insolvency resolution process has commenced (viz. application has been admitted by Adjudicating Authority and moratorium has been imposed and IRP has been appointed) or liquidation or bankruptcy proceedings have commenced in respect of bidder in terms of Insolvency and Bankruptcy Code, 2016 or any other applicable law (in cases where code is not applicable) at any stage of evaluation of bid. In case where the bid of the L-1 bidder is rejected on the aforesaid grounds during the period between Price-Bid-Opening and Award of Contract, the bid of the next higher eligible bidder will be considered for further processing. EMD of such bidder shall be returned.
 - v. Consultant or their subsidiary Company or companies under the management of consultant for execution of the same project for which they are working as consultant.
 - vi. Foreign bidders participating in Domestic /National tender.
 - vii. Offer from joint bidders / consortium, unless specifically permitted in the tender for such bidding.
3. The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.

4. The experience of bidding entity will only be considered unless specifically permitted in the tender document to use the credentials of its parent or any group company to meet the Experience Criteria. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender. However, jobs executed for Subsidiary / Fellow Subsidiary / Holding company will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow Subsidiary / Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.
5. Consultant appointed for the project / work shall not be allowed to participate in the tender either directly or indirectly. An indirect participation shall include participation through an affiliate or as a sub-contractor, consultant or supplier. The expression 'affiliate' for the purpose of this clause will include any person, or company or association (howsoever designated) who/which is a member of the consultant (if the consultant is a joint venture or consortium or who or which directly or indirectly holds 10% (ten percent) or more of the capital or voting capital of consultant (if the consultant or any of its members is a company or a body corporate) or who or which is a consultant or sub-contractor of the consultant with regard to the project.
6. Detail work order qualifying for similar in nature as described including covering Letter and schedule of rates and satisfactory completion certificate containing executed value & date of completion of similar nature of work as defined above shall be required. However, where the executed value is not mentioned in the completion certificate, the copy of certified bill shall also be acceptable for determining value if submitted along with completion certificate. In case executed value is not mentioned in the completion certificate issued by the client, work order value with amendments, if any, shall be considered for the purpose of evaluation. Executed value or work order value, whichever is higher shall be considered for evaluation of pre-qualification.

In case, the executed value of job is more than work order value and bidder claims for meeting the PQC requirement on the basis of executed value then it is the responsibility of the bidder to submit the documentary evidence of final executed value (such as copy of final bill, executed value mentioned in completion certificate etc.) along with his bid.

7. In case of works done as a sub-contractor: apart from copy of purchase/work order with schedule of rates/scope of work from the main contractor, the bidder who has worked as a sub-contractor has to submit a certificate from the end user / owner / consultant of the owner acting as EIC stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor.
8. In case of Rate Contracts, which are running under extension after original contractual completion period, suitable document (certified by "WO issuing company" / Engineer-In- Charge) indicating executed value up to the original/extended completion period along with extension Letter will be treated as proof of successful completion of work. For Rate Contract tender of duration one year or more, evaluation of the experience criteria will done based on annualized value of the Rate Contract.
9. The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents.
10. If the documentary evidence of executed value is submitted by the bidder along with his bid then the work order value or executed value, whichever is higher, shall be considered for meeting PQC requirement and his offer will be evaluated accordingly. If no documentary evidence is submitted by the bidder for the completion value then his offer will be considered on the basis of the work order value of successfully completed work and no further query in this regard will be made.
11. If bidder has submitted a composite work order for evaluation and the AMC/CAMC /PWAMC/O&M is going on, after supply and installation part is completed by the Contractor as per completion certificate, the same is to be considered as completed work and the amount towards supply and installation shall be considered for qualifying the bidder in PQC towards experience criteria.
12. In case any bidder submits work order and completion certificate of any executed contract where the bidder had worked as a leader / member of Joint Venture / Consortium / Joint Bidder, the work value shall be worked out as per the percentage share of the bidder in the JV / Consortium / Joint bidding agreement. Further in case the bidder had executed only a certain portion of the composite job through such agreement, his experience shall be counted for that particular portion of the job executed by him only, as specified in the JV/ consortium/joint bidder agreement. For such cases, in addition to work order and completion certificate(s), bidder will also submit copy of JV / consortium / joint bidder agreement and work order & completion certificate(s) has to be issued in the name of such JV / consortium / Joint bidder OR in the name of the Leader with brief details of JV / consortium / joint bidder specified in the work order.
13. For ARC jobs (of one-year or more duration), the experience criteria shall be based on annualized value of works

per contract including GST.

14. In case of foreign bidders, if the annual turnover is in currency other than the USD, the same shall be converted into equivalent USD considering the conversion factor indicated in Bidder's audited financial report. In case the same is not indicated, the conversion rate of USD as on last date of Bidder's financial year shall be considered based on State Bank of India (SBI) TT selling rate.
15. In case the work order value/ executed value indicated is in currency other than INR/ USD the same shall be converted in equivalent USD considering the conversion rate based on SBI TT selling rate as on the date of issue of the reference order(s)/ date of completion, as applicable.
16. For domestic bidding, if currency indicated in the work order/completion certificate submitted by bidder, is other than Indian Currency, the same shall be converted to equivalent INR considering the conversion rate based on SBI TT selling rate as on the date of issue of the reference order(s) /date of completion, as applicable.
17. Relevant supporting documents towards other requirements specified are also to be uploaded along with Techno-commercial bid failing which bid is liable for rejection.
18. The completion certificate, submitted by the bidder shall separately indicate the Service Tax amount included in the value of completed job OR a separate certificate from the respective client, mentioning the service tax amount, if any, included in the value of completed job under consideration should be submitted by the bidder.
19. Amount considered for meeting the experience criteria of PQC shall be inclusive of Service Tax /GST. In case the value of job submitted by the bidder does not have clarity with regard to inclusion /exclusion of Service tax/GST, the amount appearing in the certificate shall be considered inclusive of GST and shall be evaluated accordingly.
20. IOCL reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.
21. IOCL will allow Purchase Preference to MSE / PPP-MII as per applicable Govt. guidelines, if applicable in Tender.
22. Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Owner reserves the right to conduct negotiations.
23. Legal dispute, if any, shall only be within the jurisdiction of Local Court unless mentioned otherwise.
24. All communication will be made through Portal. However, IOCL reserve the right to take cognizance of the communication made outside Portal under exceptional circumstances.
25. Bidder cannot make any claim against IOCL towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
26. Bidder should make sure that their priced bid (Part-II/BOQ) contain only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (Part-II/BOQ).
27. Submission of authentic documents is the sole responsibility of the bidder. However, IOCL reserves the right to verify the PQC documents submitted by the bidder(s). For the purpose of verification, bidders shall submit complete client details with names, address, phone numbers and e-mail id with the understanding that IOCL may contact the bidder's client to verify the PQC documents. Wherever required, bidders may have to submit notarized / verified copy of PQC documents. Non submission of these documents, if asked for, will lead to rejection of offer. Should IOCL decide to place order pending verification of PQC documents, payment shall be made only after completion of order. If at any stage, the PQC documents are found to be forged / false / fake, suitable penal action shall be taken, which may include offer rejection, EMD forfeiture, termination of order (wherever applicable) and holiday listing of the bidder / vendor.
28. After opening of the technical bids but before the opening of the price bids, the bids may be rejected for unsatisfactory performance or adverse comments which have come to the notice of the tender inviting authority.
29. Offers not meeting statutory requirement are liable for rejection.
30. Notwithstanding any other condition / provision in the tender documents, bidders are required to submit complete documents pertaining to Pre- Qualification Criteria (PQC) along-with their offer. IOCL reserves the right to complete the evaluation, with or without seeking any additional supporting documents / clarifications.
31. Any Addendum/ Corrigendum/ Sale date extension in respect of above Tender shall be issued on Portal only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if

- any) issued by IOCL shall make bid liable for rejection.
32. IOCL does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.
 33. Tenders without Earnest Money are liable to be rejected. Bidders claiming exemption need to submit necessary documentary proof of their eligibility along with their techno-commercial bid. The document must be valid on the bid submission date. In absence of same their offer are liable for rejection. Suo motto submission of document after the due date of bid submission will not be considered for EMD exemption.
 34. During the contract / engagement the organization, its employees, agents, other contractors, sub- contractors and their employees, etc., may be exposed to certain unpublished price sensitive information (UPSI), that is not generally available and which upon becoming generally available is likely to materially affect the price of the securities issued by Indian Oil. Such UPSI shall be held by the organization, its employees, agents, other contractors, sub-contractors and their employees etc., in strictest confidence and shall not be disclosed to any other party except on need to know basis and with the prior consent of Indian Oil. It is hereby further cautioned that, the organization, its employees, agents, other contractors, sub-contractors, their employees and immediate relatives thereof, should not trade in the securities of Indian Oil while in possession of such UPSI or communicate such UPSI to any person except in furtherance of legitimate purposes, performance of duty or discharge of legal obligations. Any trades in securities of Indian Oil, while in possession of any UPSI would be presumed to have been motivated by the knowledge and awareness of the UPSI and liable for penal action under this contract / engagement as well as under SEBI (Prohibition and Insider Trading) Regulations, 2015. It is therefore advised to familiarize with the “Code for Prevention of Insider Trading in the Securities of Indian Oil”, copy of which is hosted on the website www.iocl.com. Accordingly, it must be ensured that any UPSI, whenever received from the Indian Oil, (a) shall be used solely for the purpose for which it is being disclosed; (b) shall be preserved and the secrecy of such information shall be maintained; (c) shall not be disclosed to any third party; (d) shall be kept securely and properly protected against theft, damage, loss and unauthorized access (including access by electronic means) by deploying means similar to those being used to secure their own confidential information; (e) to notify Indian Oil immediately upon becoming aware that any of the confidential information has been disclosed to or obtained by a third party. The organization shall undertake that its employees & their immediate relatives, agents, sub- contractors and any other person associated with said contract / engagement does not violate any of the provision of the SEBI (Prohibition of Insider Trading) Regulation, 2015. Any violation shall be considered as breach of terms of contract / engagement and Indian Oil shall take necessary action for such breach in addition to reporting to SEBI for taking necessary action under SEBI (Prohibition of Insider Trading) Regulations, 2015.

Deputy General Manager (Contracts)
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