



The West Bengal Power Development Corporation Limited

Kolaghat Thermal Power Station

Office of The AGM (M&C)

CONTRACT CELL

Tender Document w.r.t. Notice Inviting Tender

Tender Ref. No. GM(K)/CC/EM/3665

NIT NO: WBDCL/KTPS/NIT/E3143/24-25

Sub:- Comprehensive operation & maintenance of the rooftop solar PV plant (capacity- 1.891 MWp) under EMIPH & EMOPH dept on different buildings in KTPS for two (02) years.

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Schedule of Dates for e-Tendering :-

Sl. No	Milestone	Date
1	Publishing Date	05.11.2024
2	Document Download start date	05.11.2024 at 11.00 Hrs.
3.	Pre-Bid Meeting	18.11.2024 at 15:30 Hrs in the conference room of Adm.Bldg, KTPS, WBPDC
4.	Bid submission start date	19.11.2024 at 15.00 Hrs.
5.	Bid submission end date	07.12.2024 at 11.00 Hrs.
7.	End date & Time of Physical submission of EMD as BG (if any)	10.12.2024 upto 14.00 Hrs.
8.	'Fee/PreQual/Technical' cover opening date	10.12.2024 at 14.30 Hrs.
9.	Uploading of Technical Bid Evaluation sheet	To be notified later.
10.	Financial Bid opening date	To be notified later.

Bidder must fill up & submit BOQ sheet with all cells filled-up. Non-submission of this sheet will lead to rejection of the bid.

The West Bengal Power Development Corporation Limited
Kolaghat Thermal Power Station
Office of The AGM(M&C)
COTRACT CELL

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Sub:- Comprehensive operation & maintenance of the rooftop solar PV plant (capacity-1.891 MWp) under EMIPH & EMOPH dept on different buildings in KTPS for two (02) years.

Tender is hereby invited by the General Manager (Kolaghat) WBDCL for the service as mentioned elsewhere, through electronic tendering (e-tendering) from eligible, resourceful, experienced, eligible and experienced contractors/ agency having sufficient credential and financial capability for execution of works of similar nature.

1. General Guidance for e-tendering

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the bid.

2. Registration of Bidders

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India. (viz. nCode Solution, Safes crypt, e-Mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class 2/3 Digital Signature Certificate (DSC) from the approved CA they are required to register the Digital Signature Certificates through the registration system available in the website.

3. Pre-qualification (PQR) for participation:

- a) The bidder must submit self-attested copies of the document of the followings:
- i. PAN (Income Tax).
 - ii. Provident Fund A/C no.

- iii. GST registration number with GST registration certificate & GST Return.
- iv. Document of Professional Tax (PT) Clearance Certificates/latest deposit challan
- v. ESI Code
- vi. Current IT return certificate for FY 2020-2021, 2021-2022 & 2022-2023 (for three years)

b. The Bidder must have experience of satisfactorily **execution of contracts in comprehensive operation and maintenance of rooftop and/or ground mounted and/ or floating solar PV Power plants having capacity of at least one (01) number 1.5 MWp or two (02) number 1 MWp at any Central/State Govt. organization/undertaking or industrial organization incorporated under the Indian Companies' Act. during last seven (07) years ending last day of previous month from the date of NIT publication and having order values, either in,**

(1) a single completed contract with executed job value amounting to **Rs. 17,86,638.72/-** or above excluding taxes,

Or

(2) two (02) nos. completed contracts with each executed job value amounting **Rs. 11,16,649.20/-** or above excluding taxes,

Or

(3) three (03) nos completed contracts with each executed job value amounting to **Rs. 8,93,319.36/-** or above excluding taxes,

yearly value of AMC/ARC will be considered

Bidder shall submit order copies & satisfactory completion certificate from the End user in support of his credential. The supporting documents w.r.t. the completed job value must be submitted by the party to ensure the job value of credentials.

c. Audited Balance Sheet to verify that the annual financial net worth in each of last three financial years (2020-2021, 2021-2022 & 2022-2023) of the intending party should be positive. The bidder must submit self attested copies of the document of three financial years (2020-2021, 2021-2022 & 2022-2023) regarding this.

d. Audited Profit and loss A/C statement to verify that the average annual financial Turn over should be **Rs. 6,69,989.52/-** or above in last three financial years (2020-2021, 2021-2022 & 2022-2023).

e. The Bidder shall submit documentary evidences of satisfactory performances of the said solar plant (s) by furnishing latest O&M performance certificates/monthly generation data on annual basis issued by Project Developer/ EPC Vendor of such plant for minimum 1 (one) year and The Bidder should not have been blacklisted by any Plant under WBPDC. An undertaking in this regard should be submitted by the bidder.

4. Earnest Money

i) **Online Deposition of EMD** : The bidder must transfer EMD amount of **Rs. 89,332 (Rupees Eighty nine thousand three hundred thirty two only)** through online /RTGS/NEFT in the

ICICI bank .

N.B : Offline mode of submission of EMD will not be granted (except submission of BG).

ii) Deposition of EMD in the form of BG: Bidders may furnish the earnest money in the form of BG of Rs. 89,332 (**Rupees Eighty nine thousand three hundred thirty two only**) from any nationalized/scheduled bank authorized to do the business in India. BG will be in the name of **'The West Bengal Power Development Corporation Ltd.**, and BG towards EMD to be submitted physically to the office of AGM(M&C), KTPS, WBPDC, GM bldg, KTPS, Mecheda, Purba Medinipur-721137, within the stipulated date as mentioned in the 'schedule of dates for e-tender'.

The Bank Gurantee should have validity throughout the contractual period from the date of execution of BG with 3 months claim period.

This Bank Gurantee will be released after successful completion of total contractual period covering guarantee period with due certification of controlling officer.

N.B : EMD (in the form of BG) must be in the name of **" The West Bengal Power Development Corporation Ltd."** otherwise EMD will be rejected.

Payment in any other form eg: NSC, KVP etc will not be accepted.

NO EMD EXEMPTION shall be given to the bidders.

However, The labour Co-operative Societies are exempted from depositing earnest money while participating in government tenders in terms of Memorandum no-815-F(Y) dtd.23.02.2023 of the Finance dept., Govt. of West Bengal and as per circular of CMD, WBPDC dated 29/04/2024 vide memo no. COVCL07810008/F-54/1090 dtd.29.04.2024.

However, as already clarified in above memorandum, the Labour Co-operative Societies, if selected through tender will have to furnish requisite security deposit for performance of the work in this organization.

In this respect, to claim EMD exemption at KTPS/WBPDC tenders, the agency has to upload through online the scanned copy (self attested) of the Current Labour Co-operative Certificate issued by Appropriate Govt. Authority that indicates that the agency is registered as Labour Co-operative society while participating in tenders. The date of validity should be clearly recognizable from the certificate and acceptance of the bid as EMD exempted is at sole discretion of WBPDC. Original copy of Labour Co-operative Certificate in respect of claim towards relaxation is to be shown, if required.

No acknowledgement/memorandum will be considered as valid certificate for EMD exemption.

Exemption of EMD will only be granted subject to verification of submitted documents against exemption of it by the WBPDC Authority.

- a) In case of submission of 2% EMD in the form of BG, during conversion of EMD to SD/CPG, validity period of EMD BG should be as per the validity period of rest 8% CPG.
- b) If the validity period of EMD BG get expired at the time of placement of contract, no conversion will be allowed.
- c) The Labour Co-operative Societies, if selected through tender will have to furnish requisite security deposit @10% on the order value for performance of the work in this organization.

iii. Once award of contract (AOC) is uploaded in the e-portal, EMD of successful bidder i.e. L1 bidder will be automatically transferred from pooling account to the respective ICICI accounts of KTPS subject to receipt of contract performance guarantee (CPG) if any, as called for in the contract and EMD furnished by all unsuccessful bidders will be automatically returned.

However instead of returning, it can be converted into initial CPG provided the balance amount is remitted in the same form.

However, in case for any justified reason, if the Tendering authority has decided to cancel the Tender process, EMD of each bidder will be refunded automatically.

iv. EMD will not accrue interest at any stage.

v. WBPDCCL reserves the right to forfeit the Earnest Money deposit, if any tenderer, after opening of tender, withdraws/ varies, amends, impairs, revise their offer unilaterally or derogates or revokes his tender, or if any document/ statement submitted by the bidder in respect of qualifying requirement or any other information is found to be untrue, or if successful Bidder fails to execute the work order satisfactorily within the stipulated time as mentioned in the work order or denies to accept the work order within the validity period of their offer, or if the acceptance of order by successful bidder is not received within the stipulated period or if the bidder does not accept the arithmetical correction of its bid price, or if the successful bidder fails to submit contract performance guarantee within stipulated date.

5. Collection of Tender Documents:

Tenders are to be submitted online and interested bidders will have to download the tender documents from the website <https://wbtenders.gov.in> directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

6. Cost Of Tender :

Bidders need not to furnish Tender Fees.

7. Submission of Tenders